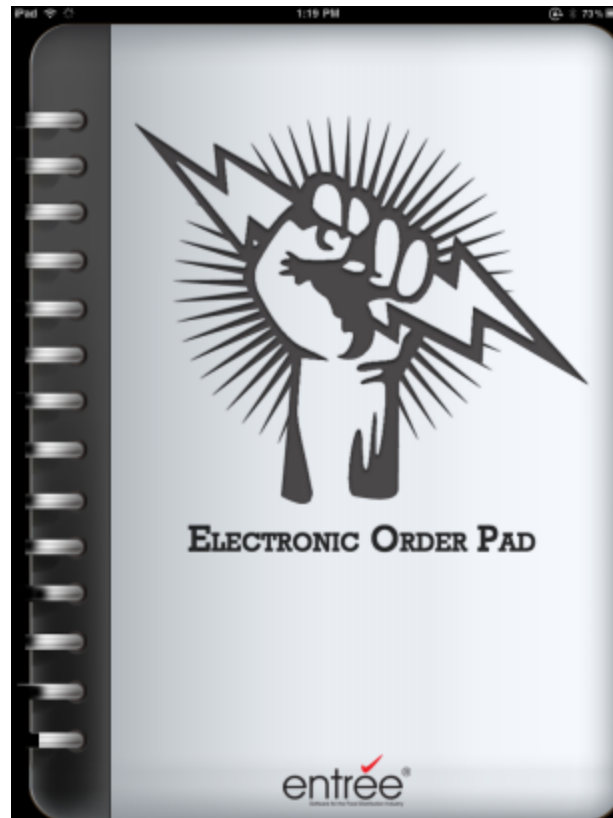


# Electronic Order Pad

## Setup & Installation of Android Devices



Information in this document is subject to change without notice. Complying with all applicable copyright laws is the responsibility of the end user. Without limiting the rights under copyright, no part of this document may be reproduced without the express written consent of NECS, Inc.

NECS, Inc. may have patents, patent applications, trademarks, or copyrights covering subject matter in this document. Except as expressly provided in any written license agreement from NECS, the furnishing of this document does not give you any license to these patents, trademarks, or copyrights.

© 2012 - 2016 NECS, Inc. All Rights Reserved.

entrée and NECS Food Distributing System are trademarks of NECS, Inc. in the United States and/or other countries.

\* Microsoft, Windows, Windows NT, Windows 2000, Windows ME, Windows XP, Windows 7 and Windows Vista are either registered trademarks or trademarks of the Microsoft Corporation in the United States and/or other countries.

\* Novell and Netware is a registered trademarks of Novell, Inc.

\* Intel and Pentium are registered trademarks of the Intel Corporation.

\* iPad is a registered trademark of Apple Inc.

\* ANDROID is a registered trademark of Google Inc.

\* Wi-Fi is a trademark of the Wi-Fi Alliance for certified products based upon IEEE 802.11 standards for wireless data transfer.

\* Verizon is a registered trademark of Verizon Trademark Services LLC Limited Liability Company .

\* OPTICON is a registered trademark of Opticon, Inc.

\* Bluetooth is a trademark owned by Bluetooth SIG, Inc., U.S.A

# Table of Contents

<b>Chapter I</b>	<b>Android Tablet Setup</b>	<b>1</b>
	1 Android EOP App Installation .....	3
	EOP Live Mode .....	7
	Running the Demo .....	10
	2 Android Printer Installation .....	12
	3 Android Bluetooth Printing .....	14
<b>Chapter II</b>	<b>Contact NECS</b>	<b>16</b>

# **Chapter 1**

## **Android Tablet Setup**



# 1 Android Tablet Setup

Once you have your Android tablet on site you have a few setup steps that must be completed before you can download and install the **Electronic Order Pad** Android app onto your tablets.

## **Getting Started**

First, you should follow the Quick Start Guide instructions that were provided with your tablet. Next visit the [Google Nexus Support](#) website for detailed instructions and information about getting your tablet setup.

### **The setup process will include:**

1. Charging the battery.
2. Connecting the tablet to your company Wi-Fi network.
3. Creating a Google Account. An email address that you use for any of the following counts as a Google Account:
  - Gmail
  - YouTube
  - Google Apps
  - AdWords
  - Any other Google product
4. Sign in to the Google Account.

## **About Google Accounts**

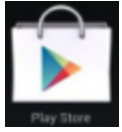
When you sign in with a Google Account, all the email, contacts, Calendar events, and other data associated with that account are automatically synced with your tablet.

A distributor should have each salesperson create a Google Account on their tablet, if they don't already have one as mentioned in the setup overview above. This account will be used to install the EOP app from the Google Play Store on each salesperson's tablet.

©2012 Google

## 1.1 Android EOP App Installation

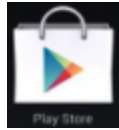
To download the **Electronic Order Pad** Android app onto your tablet you must go to the Google Play Store.



The **Play Store** icon should already be loaded on your Android tablet in the tool bar at the bottom of the main screen.



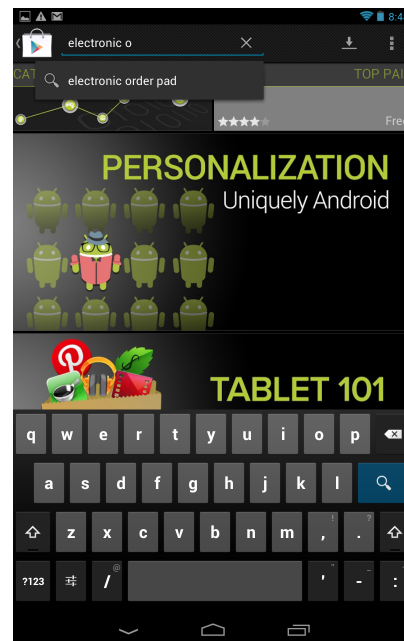
Or tap the **All Apps** icon to see all the apps loaded on your tablet and find the Play store icon.



1. Tap the **Play Store** icon on your Android tablet.

2. In the **Play Store** tap the magnifying glass search button and in the text area start entering the letters for "electronic order pad".

When "Electronic Order Pad" appears in the search results list below, tap that magnifying glass to retrieve the app.



3. In the app search results you will see the Electronic Order Pad icon displayed under **APPS**.

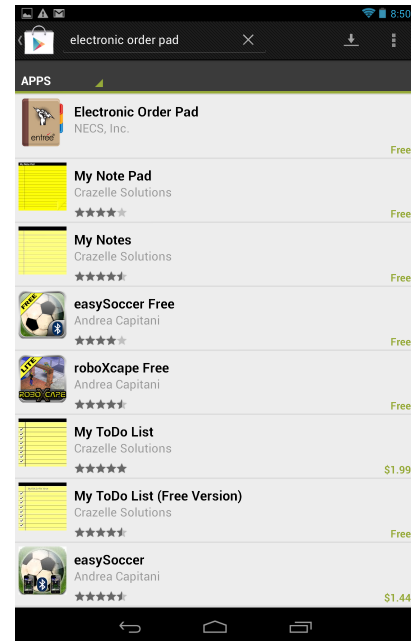
### Android Apps



Electronic Order Pad  
NECS, INC.

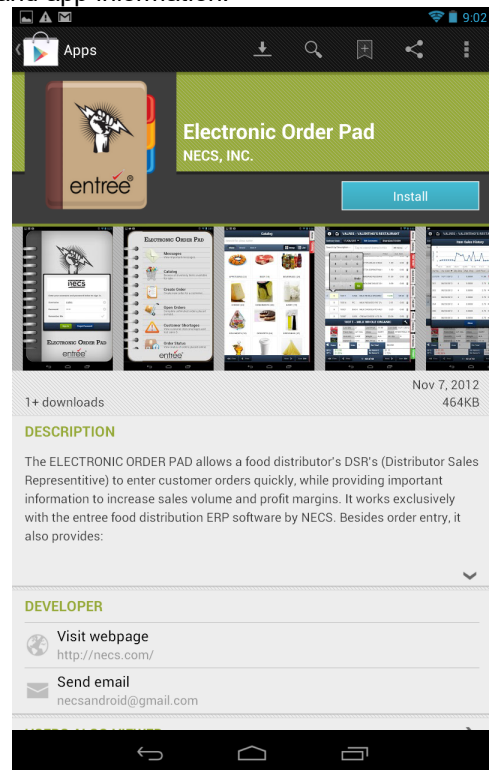
INSTALL

Tap the **Electronic Order Pad icon** to open the app information page.

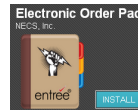


4. The **Electronic Order Pad** app page will open and display the app's Description and other important information as described below.

- **App Screens** - Images of the screens used by the app are displayed.
- Next the **Description** area will provide a brief overview of our app's features.
- The **About This App** area will provide social media links and app information:
  - **Google+** - Sign in to your account and recommend our app on Google+.
  - **Twitter** - Sign in to your Twitter account Tweet about our app.
  - **Rating** - The rating given by users of the app.
  - **Updated** - The date the app was last updated in Google Play.
  - **Current Version** - The current version number for the app.
  - **Requires Android** - Indicates the Android operating system required to run the app. Currently Android 4.1 or later.
  - **Category** - Google play category for this app is **Business**.
  - **Size** - App software download size. 464K for version 1.0.
  - **Price** - The cost of the app is **Free**.
  - **Content Rating** - The designated audience for the app which is **Everyone**.



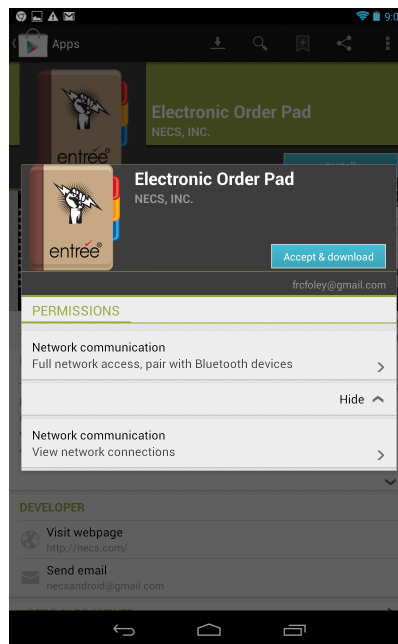
- Below the Description area are two links under **Developer**.
    - Tap the **Visit Web page** link to go to [necs.com](http://necs.com).
    - Tap the **Send Email** link to open your email and compose a message to NECS.
  - **User Reviews** - As businesses start using the app their reviews will be posted here.
5. Tap the **Install** button to begin the download and installation of the app onto your tablet.



6. Review the **Permissions** required by the app in the pop-up Permissions dialog box.

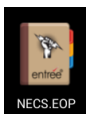
Tap the **Accept & download** button to continue with the download and installation of the app.

You must perform this step to get the app on your tablet.



7. **Installing...** will be displayed while the app is being downloaded and installed on the tablet.

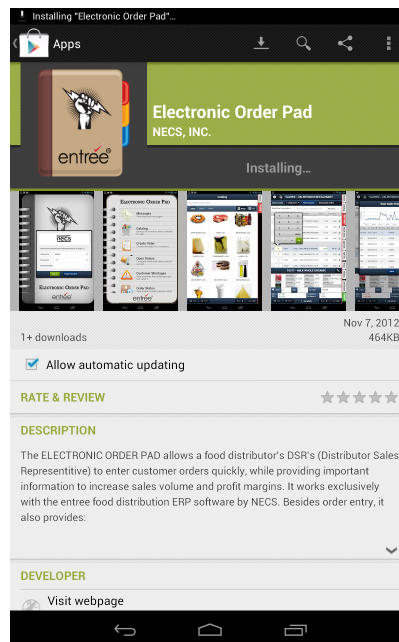
**Very important:** Check the **Allow automatic updating** box. This will ensure that **Electronic Order Pad** is always updated and running the latest version of the app.



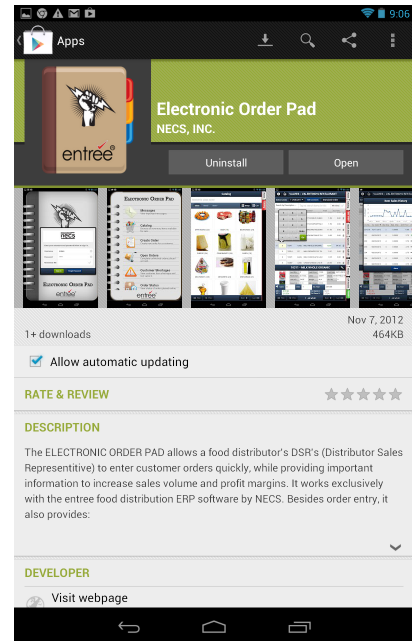
The **NECS.EOP** icon will be created on your tablet. It can be found in the All Apps screen on the tablet.



To access the **All Apps** screen use this button found on the Home screen tool bar seen in step 1 above.



8. The app installation has completed when you see the **Uninstall** and **Open** buttons.
9. Tap **Open** to run the app on your tablet.



- Next proceed to the **Running the Electronic Order Pad App** section that follows.

## Running the Electronic Order Pad App

The app will first open in the **User Path** screen during the installation process. You have two **User path** options to choose from: [Demo Mode](#) or [Live Mode](#).

- See the [Running the Demo](#) section of this chapter for details about using the app demo.
- If your company has already purchased **Electronic Order Pad** licenses continue to the [EOP Live Mode](#) section of this chapter for details about going live with the app.

### 1.1.1 EOP Live Mode

- If your company has already purchased **Electronic Order Pad** licenses you can sign-in to the live app with your assigned usernames. Refer to the **entrée.NET Licenses** chapter of this guide for more information.



**Example** The format of the **User path** is: **net3.necs.com/username**

You will enter *only* the **username** part of the User path into the screen.



**Note** Only when you perform the installation for the first time the username in the path will be your **company name**. This action will connect your company to the NECS net3 server. Please contact NECS Technical Support with any questions about the correct username.



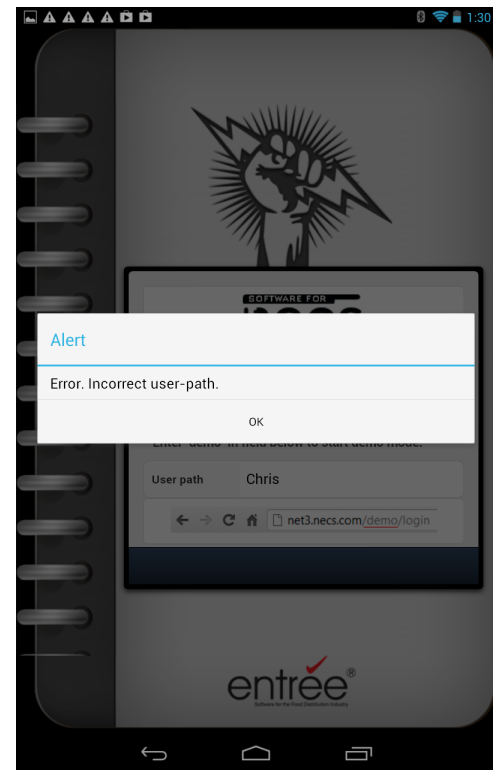
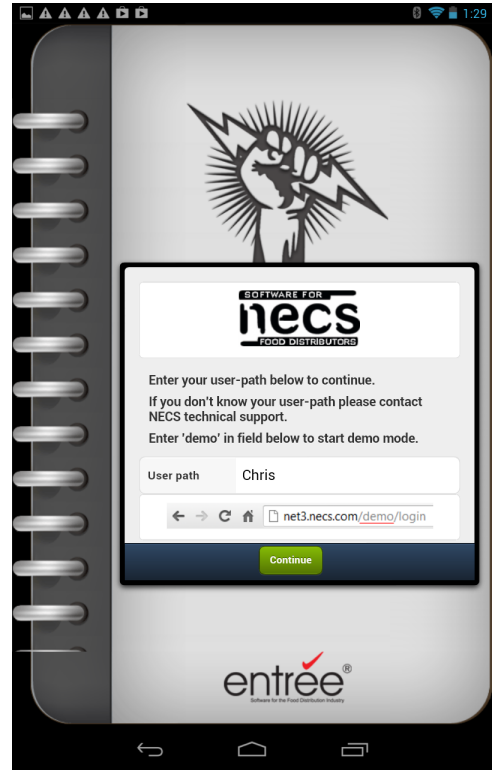
**Note** For the installation of individuals on their tablets the **username** information for their tablet is found in the **User Name** column in the **Available Licenses** screen in the [entrée.NET](#) system **Settings** tab **EOP** feature. The **entrée.NET EOP** license information for username **chris**, which is used in the **User path**, can be seen in the screen image below.

Total Licenses: 10    Currently In Use: 1    Available: 9			
License #	User Name	Last Seen	
1	chris	09/08/2014 8:03:34 EDT	

- **Next learn How to Activate the Live Mode of Electronic Order Pad.**

## How to Activate Live Mode

1. Tap in the **User path** field data entry field and the keyboard will display.
2. Enter your assigned **User path** as described at the beginning of this section. If you do not know your username to enter here please see your **entrée.NET System Administrator**.
3. Tap **Continue**.
4. If you get the Alert message shown here, contact your **entrée.NET System Administrator** to confirm your **User path** and try again.



5. Now the **Sign-In** screen will be displayed.

- Tap and enter your assigned **Username**.
- Tap and enter your **Password**.
- Tap the **Remember Me** button (the check mark will turn blue).
- Tap the **Sign-In** button.

Now the **Electronic Order Pad** app will remember your **Username** and **Password** for the next time you sign-in.

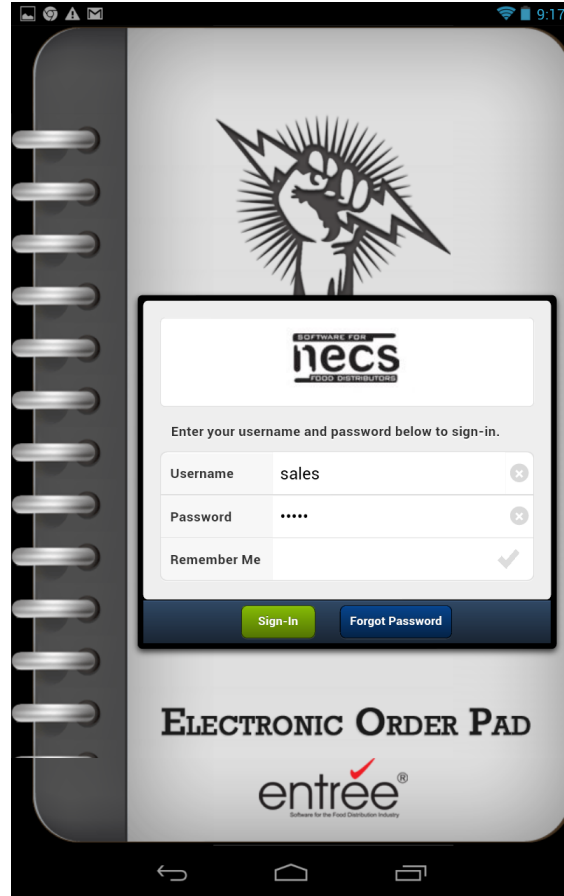


### Note

If you forget your password tap the **Forgot Password** button to initiate the password reset process.

The guide **Sign In Overview** chapter has further information about signing into the **Electronic Order Pad** app.

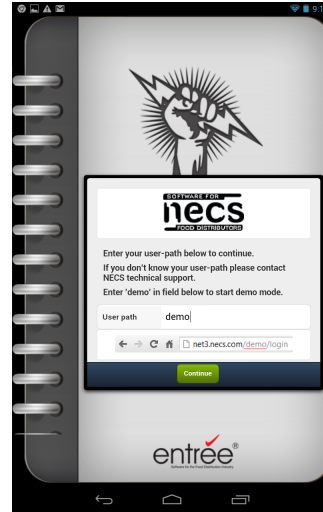
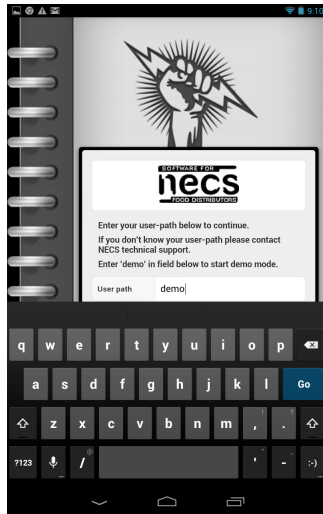
6. Once you are successfully in the system you can refer to the rest of the chapters in the user guide to assist with using the **Electronic Order Pad**.



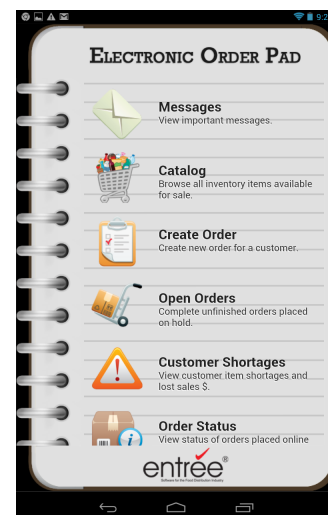
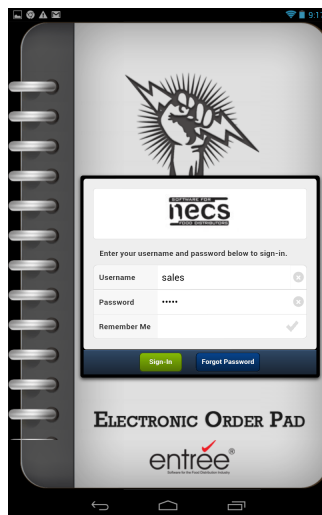
## 1.1.2 Running the Demo

You can run in "demo mode" to experience the app and see how the **Electronic Order Pad** features work.

1. Just tap in the **User path** field data entry field and the keyboard will display.
2. Enter "demo" and tap **Continue**.



3. In demo mode it will automatically fill in the sign-in information. Tap the **Sign In** button to continue.
4. The **Electronic Order Pad** main menu will be displayed. You should use the chapters in this guide as a reference as you work with the demo.

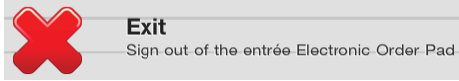


- **Next learn how to Transition from Demo Mode to Live Mode in Electronic Order Pad.**

### **Transitioning from Demo Mode to Live Mode**

When you purchase licenses for your tablets you will need to go back to the saved **NECS.EOP** icon and restart the app.

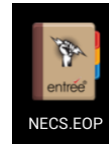
- Tap **Exit** in the **Electronic Order Pad** main menu to leave "demo" mode.



- Tap the **All Apps** icon on the tablet **Home** screen.



- Tap the saved **NECS.EOP** app icon on your tablet.



- Now follow the directions in the [EOP Live Mode](#) section of this chapter to go live with the app.
-

## 1.2 Android Printer Installation

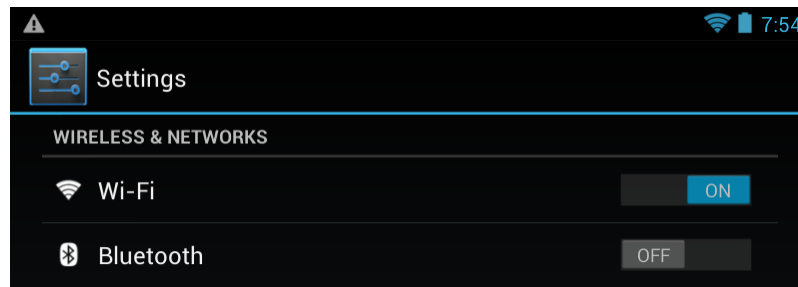
To print Order Confirmations using a Star Micronics Bluetooth printer on 4" paper you must pair your tablet device with the Bluetooth printer.

- Once you pair your tablet with the printer they stay paired unless you *un-pair* them.
- Multiple Android tablets can be paired to the same Bluetooth printer.



**Follow these steps to pair your tablet with a Bluetooth printer:**

1. Tap **Settings > Wireless & Networks**
2. Make sure to set **Bluetooth** to **ON**. If not turned on tap and slide to the right until set to ON.

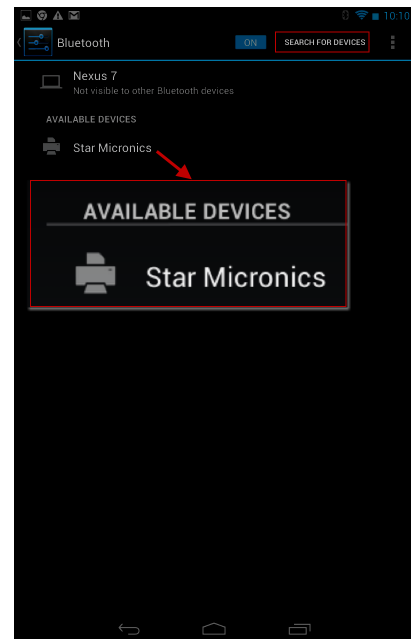


3. Set the printer power switch to **ON**.
4. Tap **Bluetooth**. Your tablet scans for and displays the IDs of all available Bluetooth devices in range.

If the printer you want to pair with isn't in the list, check that the printer is turned on or charged and set to be discoverable.

If your mobile device stops scanning before your Bluetooth device is ready, touch **Search for devices**.

In the magnified window the red arrow is directing you to on the right you see under **Available Devices** the printer icon with **"Star Micronics"**.

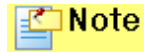


5. Tap the **"Star Micronics"** Bluetooth device ID to submit the Bluetooth Pairing Request.

- In the Bluetooth Pairing Request dialog to complete the pairing you may need to enter a passcode or device PIN.

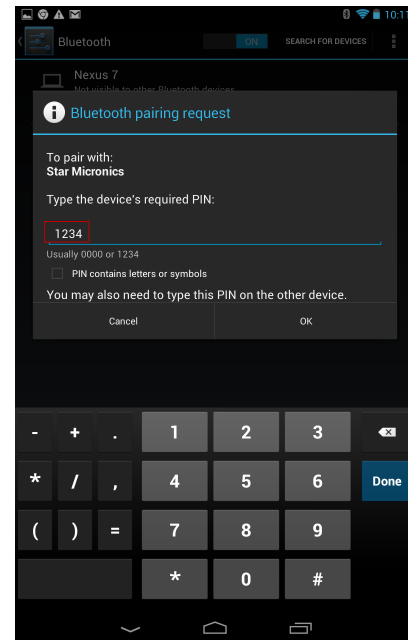
Try entering 0000 or 1234 (the most common passcodes). In our pairing here 1234 worked.

Tap **Done** to exit the keyboard.

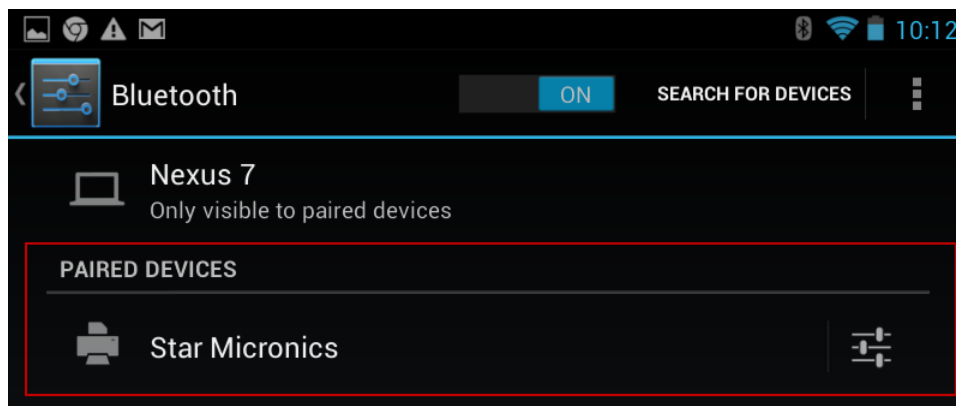


**Note** Consult the documentation that came with the tablet device if neither passcode / PIN above works.

- Tap **OK** in the Bluetooth Pairing Request dialog to execute the pairing process.



- The screen will update the list under **Paired Devices** if pairing was successful.

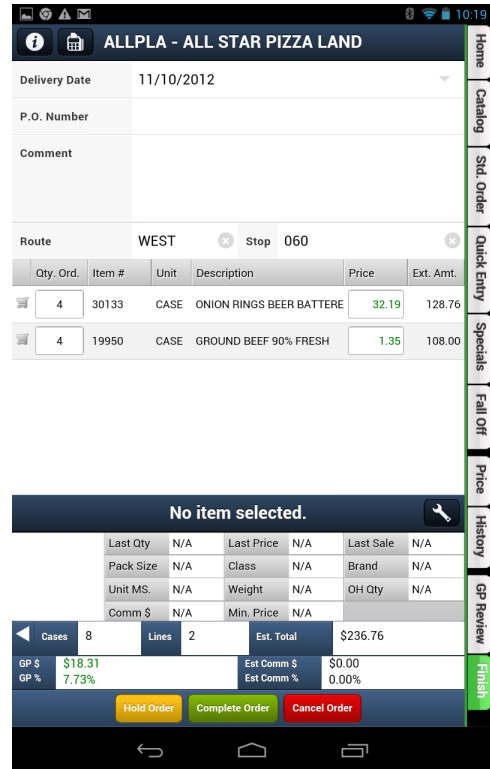


You will see the printer icon and the "**Star Micronics**" Bluetooth device ID or your specific device added to the **Paired Devices** list. You are now ready to print Order Confirmation receipts.

### 1.3 Android Bluetooth Printing

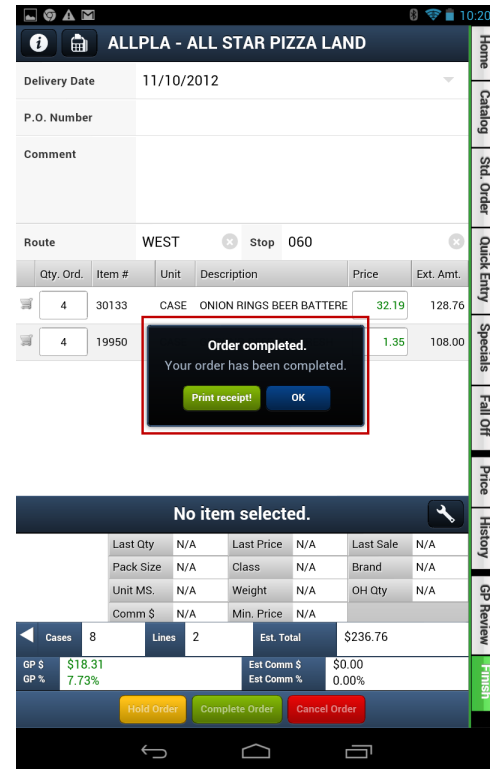
#### Printing an Order Confirmation Receipt

1. Tap **Order Status** in the main menu.
2. Find the desired Open or Pending order in the screen. Double tap the order to view it in the **Finish** Tab.
3. Tap the **Complete Order** button at the bottom of the screen.

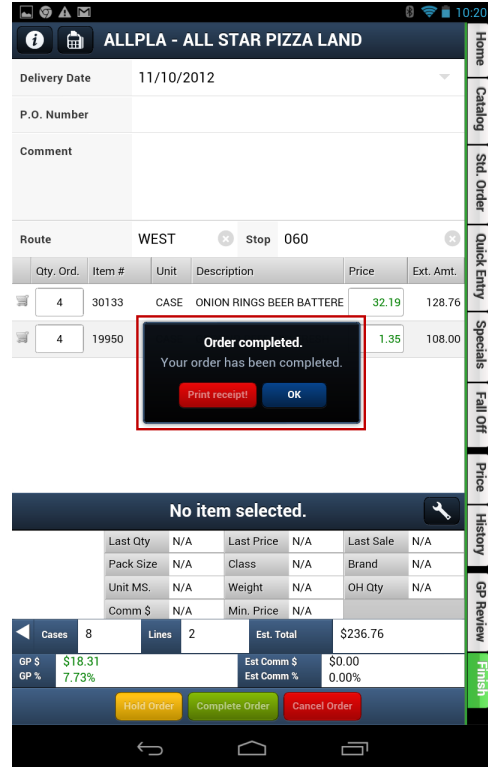


4. The order will be processed and completed.
5. Then the **Order Completed** dialog box will display with the message "Your order has been completed."
6. Tap the **Print Receipt** button to send your order confirmation to your Bluetooth printer.

Or tap **OK** to bypass printing.



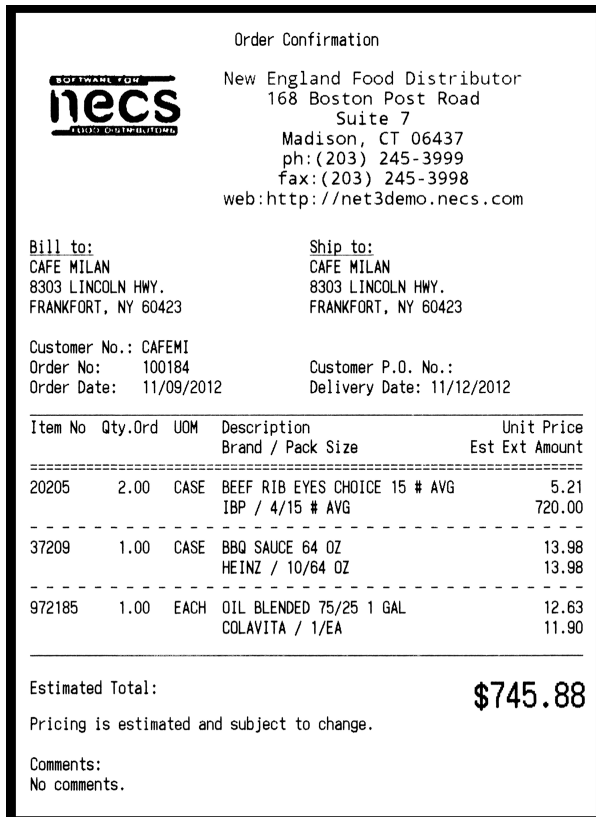
7. The **Print Receipt** button turns the color **red** when your receipt is printing.
8. Then turns back to **green** when printing has completed.
9. Tap **OK** when done.



This is a Star Micronics Bluetooth printer is shown below with the 4" Order Confirmation receipt.

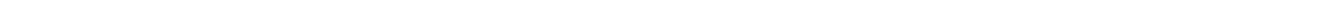


On the right is an example of a printed receipt.



# **Chapter 2**

## **Contact NECS**



## 2 Contact NECS



- Please visit our website at [necs.com](http://necs.com) to learn about our other add-on modules, products and services.
- If you would like more information about [entrée.PEN](#), the Anoto Digital Pen interface, please contact NECS Sales by emailing [Anoto@necs.com](mailto:Anoto@necs.com).
- Contact our **NECS Sales Department** at [sales@necs.com](mailto:sales@necs.com) for more information.
- Contact the **Tech Support Department** at [tech@necs.com](mailto:tech@necs.com) for assistance.
- For information about current NECS software training classes use this link: [necs.com/training.php](http://necs.com/training.php)

### **NECS, Inc.**

322 East Main Street, Third Floor  
Branford, CT 06405

**Office Hours:** Monday - Friday from 8:30AM EST - 5:30PM EST

**Toll Free:** 800.766.6327 (NECS) **Phone:** 475.221.8200 **Fax:** 203.208.0889

---