Software for the Food Distribution Industry

Features Flash

February 26, 2013

entrée 3.6.17

entrée.NET 3.3.11

Electronic Order Pad 3.3.11

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entrée Version 3.6.17 Features

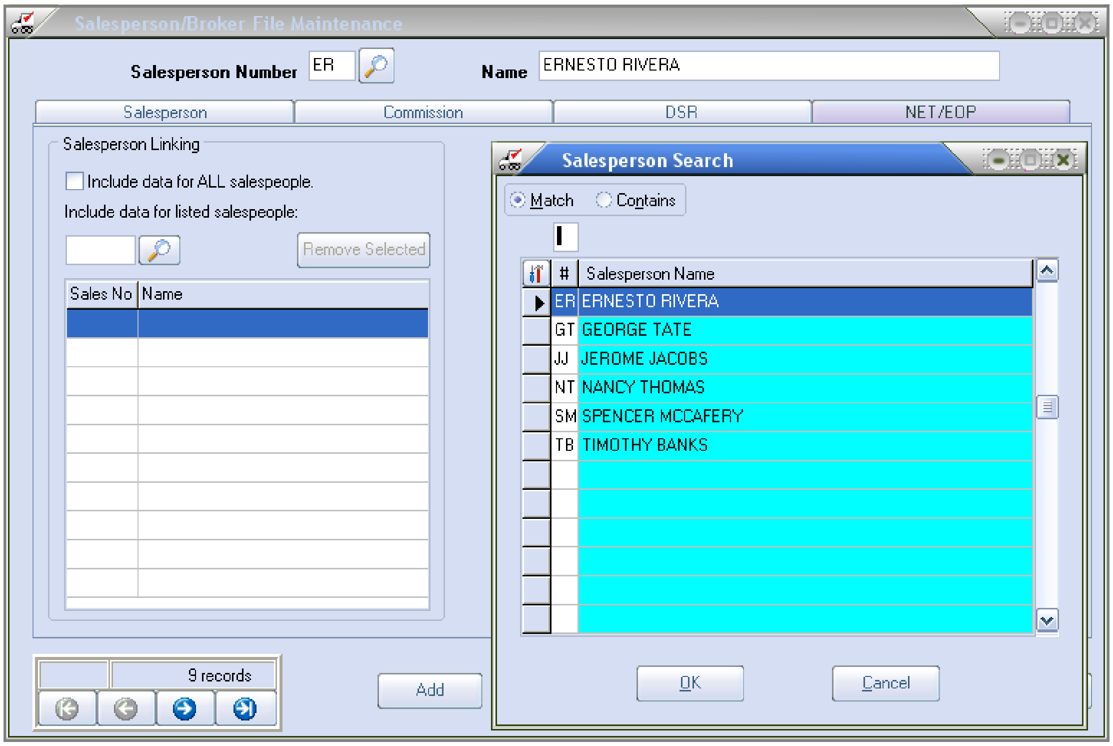
Salesperson / Broker File Maintenance

- **New NET / EOP Tab -** Support for the two "Include data from salesperson" options maintained through the DSR tab of Salesperson/Broker File Maintenance has now been moved to the new **NET / EOP Tab**.

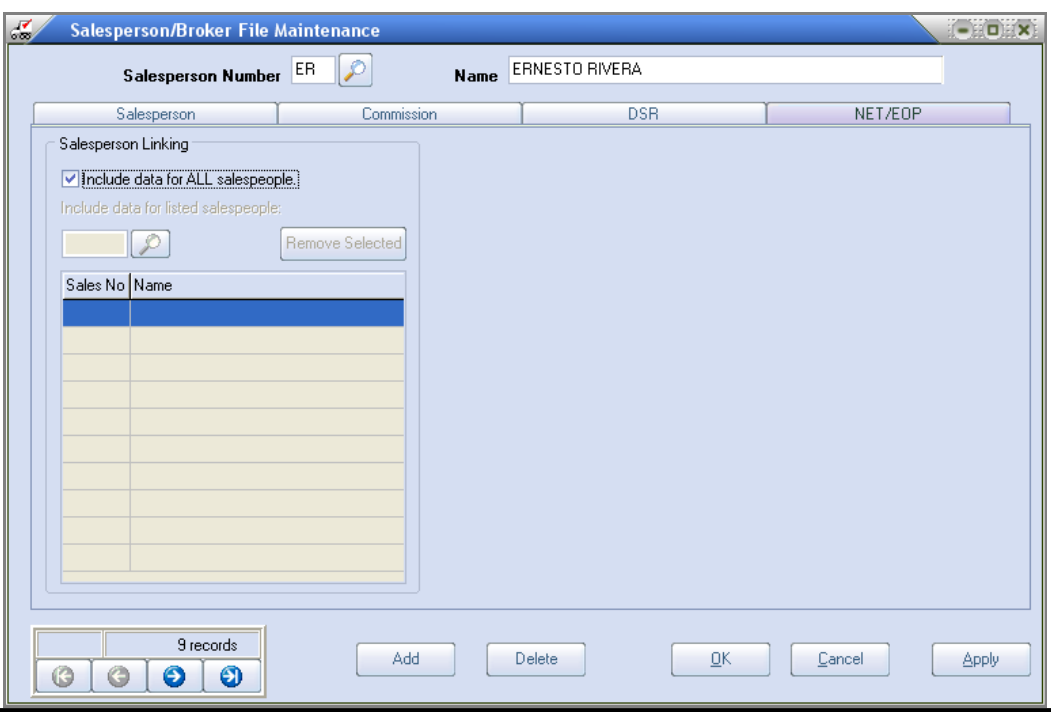
  This feature will make it easy for you to setup and provide coverage of customer accounts so no customer is ever forgotten when a salesperson is out of the office.

  These features have been enhanced in this release to allow you to link and include data from an unlimited number of additional salespeople in the Salesperson Linking section**.**

  Use the search tool to add salespeople to the list.



  In the image below the current settings from the DSR tab, **Include data for ALL salespeople** and **Include data from salesperson** options have automatically been transferred to the new **NET / EOP tab** and are reflected in **entrée.NET** and **ELECTRONIC ORDER PAD** settings.



entrée.NET Version 3.3.11 Features

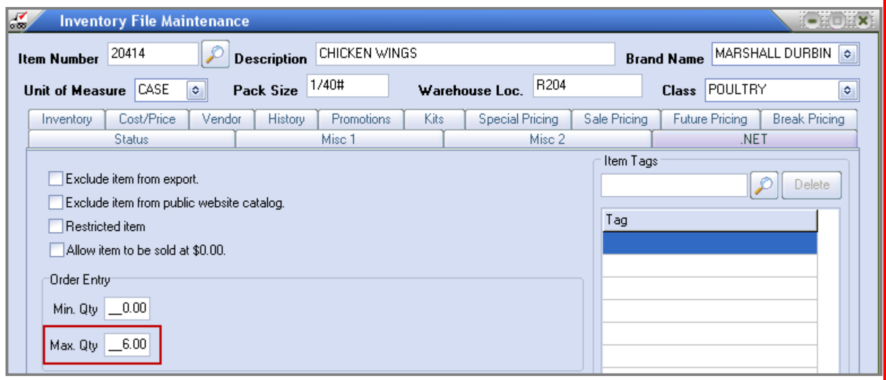
New entrée.NET Administrator System Options

- **Website Address Settings -** Located in the Settings tab General page. This new option will allow distributors to enter a website address to redirect customers to when they sign out of their business website.

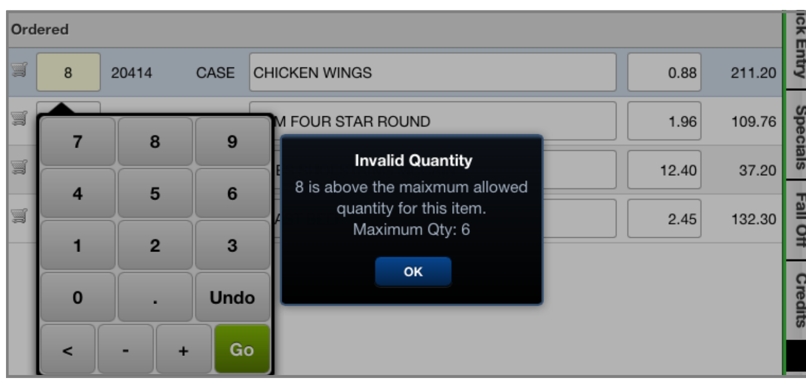
  This setting is intended for distributors who have a website that is *not* part of their **entrée.NET** plan and would prefer to redirect customers to their business website instead of returning them to the **entrée.NET** login page.

- **Prevent Entry of Quantities Exceeding the Defined Maximum Warning Quantity -** This option is located in the Settings tab Options page Order Entry section. The option alters the current behavior of the **Display min/max quantity warning** option and will **enforce a hard limit** for the "Max. Qty" setting for the item on the **.NET tab** in the **entrée** Inventory File (below) or as defined per-customer through the Edit Miscellaneous dialog of **entrée** Special Pricing.

  When enabled it will not allow the customer or salesperson to enter a quantity for the item that exceeds the maximum defined quantity.

  Note: If this option is enabled as well as the "**Display min/max quantity warnings**" option, warnings will continue to be displayed for minimum quantities and exceeding maximum quantities will be prevented.

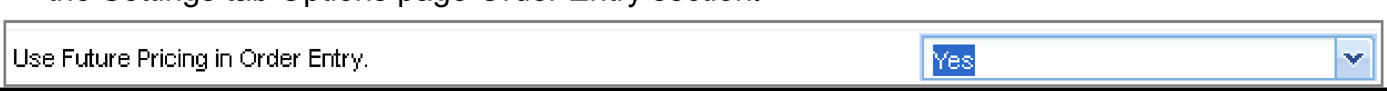
  

  The Invalid Quantity message (right) will indicate what the maximum allowed quantity for the item is so the customer or salesperson can make the change. The quantity change must be made on the item to continue with the order.

- **Use Future Pricing in Order Entry -** . This option works with **entrée** System Option # 50 - Use Future Pricing in Invoicing. This option controls if pricing defined in the future price table should be considered when calculating the current item price for a customer.

  Previously this feature was enabled by default in **entrée.NET** and the **ELECTRONIC ORDER PAD**. After updating to **entree 3.3.17+** this setting will automatically match the value used in main **entrée** system.

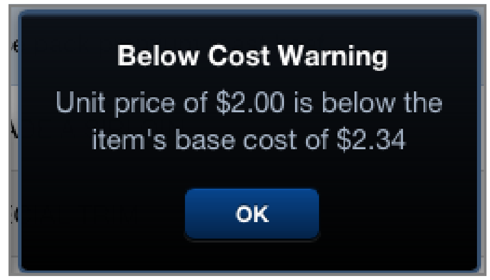
  Note: Customers running prior versions of **entrée** may manually set the option through the System Administrator settings of **entrée.NET**. The manual switch for this option is located in the Settings tab Options page Order Entry section.

entrée.NET Version 3.3.11 Features

New entrée.NET Administrator System Options

- **Show Warning if Unit Price is Below Base Cost When Adding Items -** This option is located in the Settings tab Options page Salespeople section. This system option was created to alert the salesperson if the current unit price for an item is below the base cost when adding the item to an order.

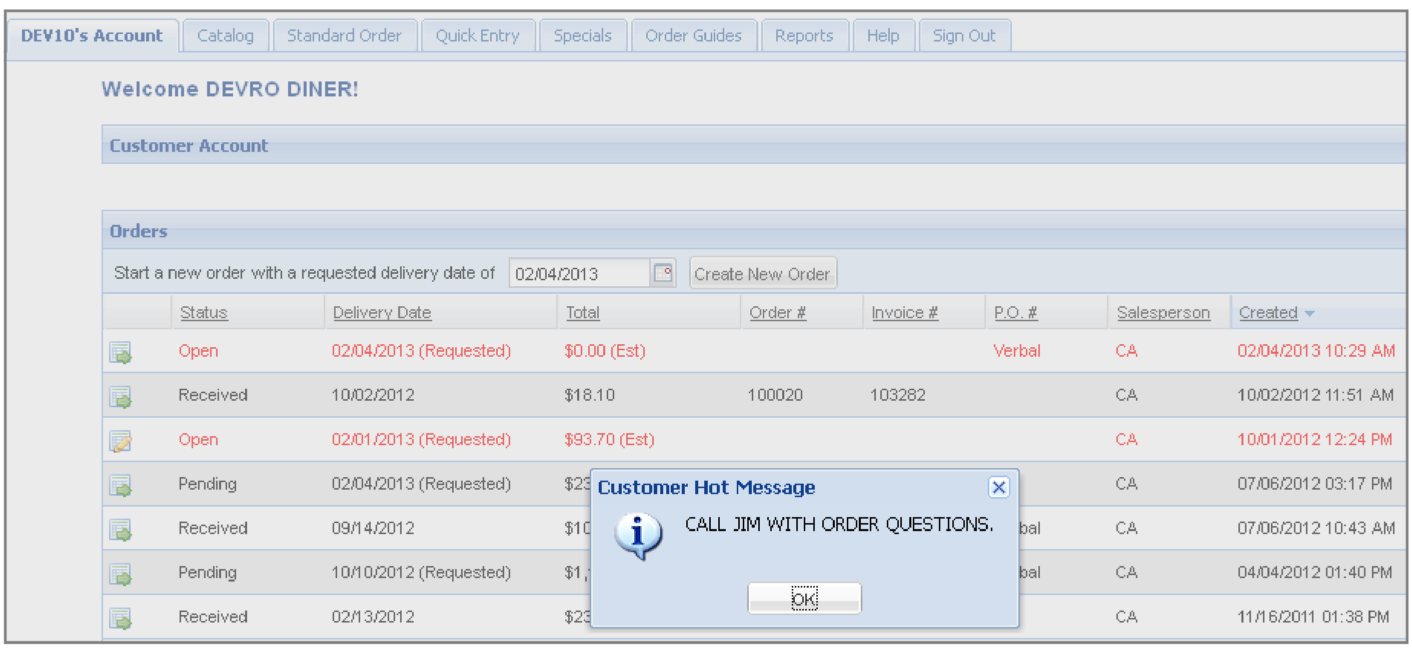
  

  This warning will occur when the pricing defined in **entrée** is below the current base cost for the item or when the salesperson changes the price to be below the current base cost.

  Note: The message is *only a warning* and will *not prevent* addition of the item to the order.

- **Display Customer Hot Message -** This option is located in the Settings tab Options page Salespeople section. This option is enabled by default and will display Customer Hot Messages from the main **entrée** system to salespeople.

  - In the **entrée.NET system** the Hot Message for the customer will be displayed when the salesperson selects a customer in the Customers tab and accesses the Customer Account.

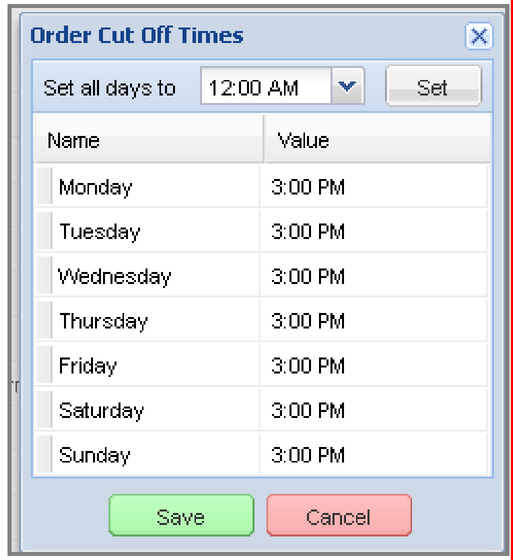


entrée.NET Version 3.3.11 Features

New entrée.NET Administrator System Options

- **Order Cutoff Time -** This option is located in the Settings tab Options page Order Entry section. The current option has been expanded to allow distributors to set individual cutoff times for each day of the week.

The blue **Click to define cut off times** link in system options screen will open a dialog for you to easily set your cutoff times for each day of the week as shown here.



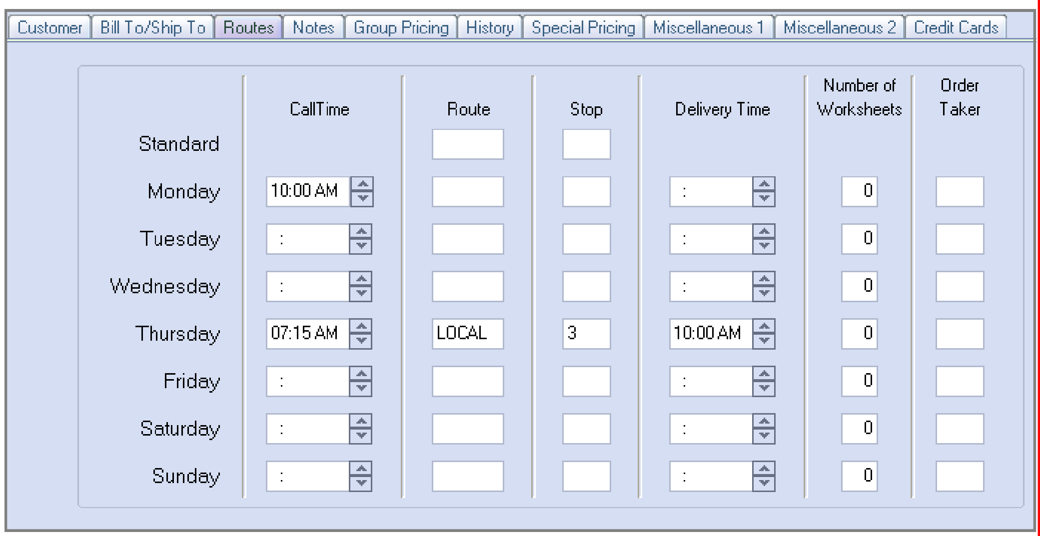
- **Default Delivery Date to Next Scheduled Delivery Day -** Located in the Settings tab Options page Order Entry section this system option will allow you to default the delivery date for new orders to the *next scheduled delivery date* when the **Restrict delivery date to customer route information** system option is set to "**No**".

With this option is set to "**Yes**" the default delivery date will be set to the next scheduled delivery date based on routing information as defined in the Routes tab in **entrée** Customer File Maintenance. It will still allow the date to be changed by the customer or salesperson.

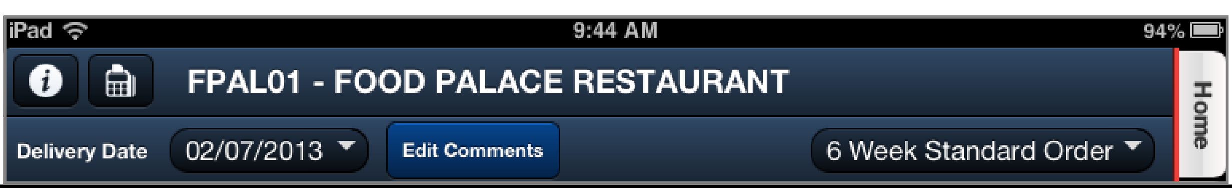
Previously when route restrictions were turned off the default delivery date for new orders would simply be set to the next delivery date allowed to be selected based on the **Order cutoff time** and **Max order days** options restrictions.

Note: The available selectable delivery dates will still be limited based on the **Order cutoff time** and **Max order days** settings in the **entrée.NET** Settings tab Options Order Entry section.

In this example the Routes tab in **entrée** Customer File Maintenance has Thursday set as the delivery day.



On Tuesday 2/5 (image below) when we went in to the Create Order option the Delivery Date was automatically populated with the next Thursday delivery date of 2/7.



entrée.NET Version 3.3.11 Features

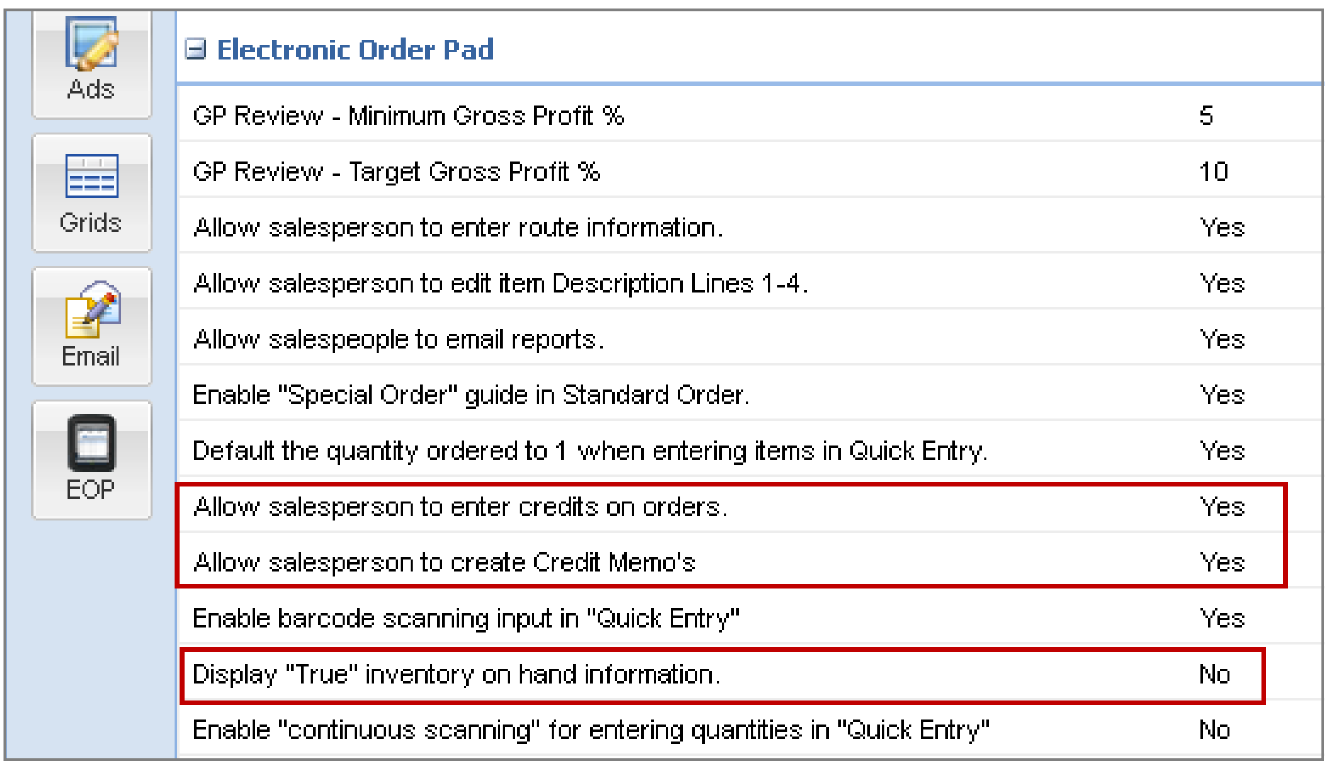
New entrée.NET Administrator System Options

These options are located in the Settings tab Options page **Electronic Order Pad** section.

- **Allow Salesperson to Create Credit Memos -** Setting this option to "Yes" will add a **Credit Memos** option to the main menu of the **Electronic Order Pad** app (see pages 9 - 11 for the EOP feature details) which provides a trimmed down version of the current order entry process that *only* allows for the entry of credit items.

- **Allow Salesperson to Enter Credits on Orders -** Setting this option to "Yes" adds a **Credits** tab to the Order Entry section of the **Electronic Order Pad** app (see pages 12 - 14 for the EOP feature details) which allows for the entry of credit items to be included on the invoice when the order is imported into the main **entrée** system.

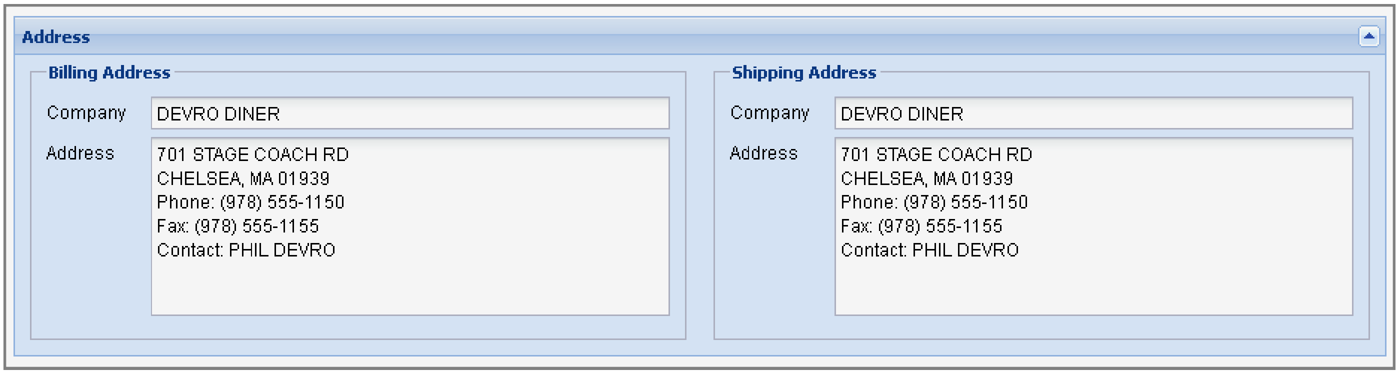
- **Display "True" Inventory On Hand Information -** Setting this option to "Yes" enables the "**OH Qty**" field in the Item Information Panel of the **Electronic Order Pad** app (see page 15 for the EOP feature details). It displays both the current On Hand quantity as well as the True On Hand quantity which is calculated as On Hand + Allocations.



entrée.NET Version 3.3.11 Features

New entrée.NET Features

- **Enhanced Customer Address Information -** When you access a customer account using the Customers tab in **entrée.NET** the **Address** section will now display the customer's Contact Name, Phone Number, and Fax Number for the distributor, salesperson, and customer to view.



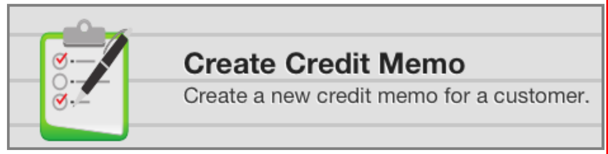
- **Website Support for Mobile Devices -** Revised the templates in the Website tab Content page **Optional Template Selector** option to improve support for mobile devices.

- **New Pop-Up Catalog Add-On Module Option -** This optional add-on module will provide distributors with an existing business website the option to add only the product catalog feature of **entrée.NET** to their websites.

Please contact the NECS Sales Department for all the details about the **Pop-Up Catalog** option for **entrée.NET.**

Contact NECS Sales at sales@necs.com or call Sales toll free at 800.766.6327 (NECS).

- **Create Credit Memo Overview for Allow Salesperson to Create Credit Memos -** Enabling this option in **entrée.NET** (see page 7 for system option) will add the **Create Credit Memo** option to the **Electronic Order Pad** app main menu.



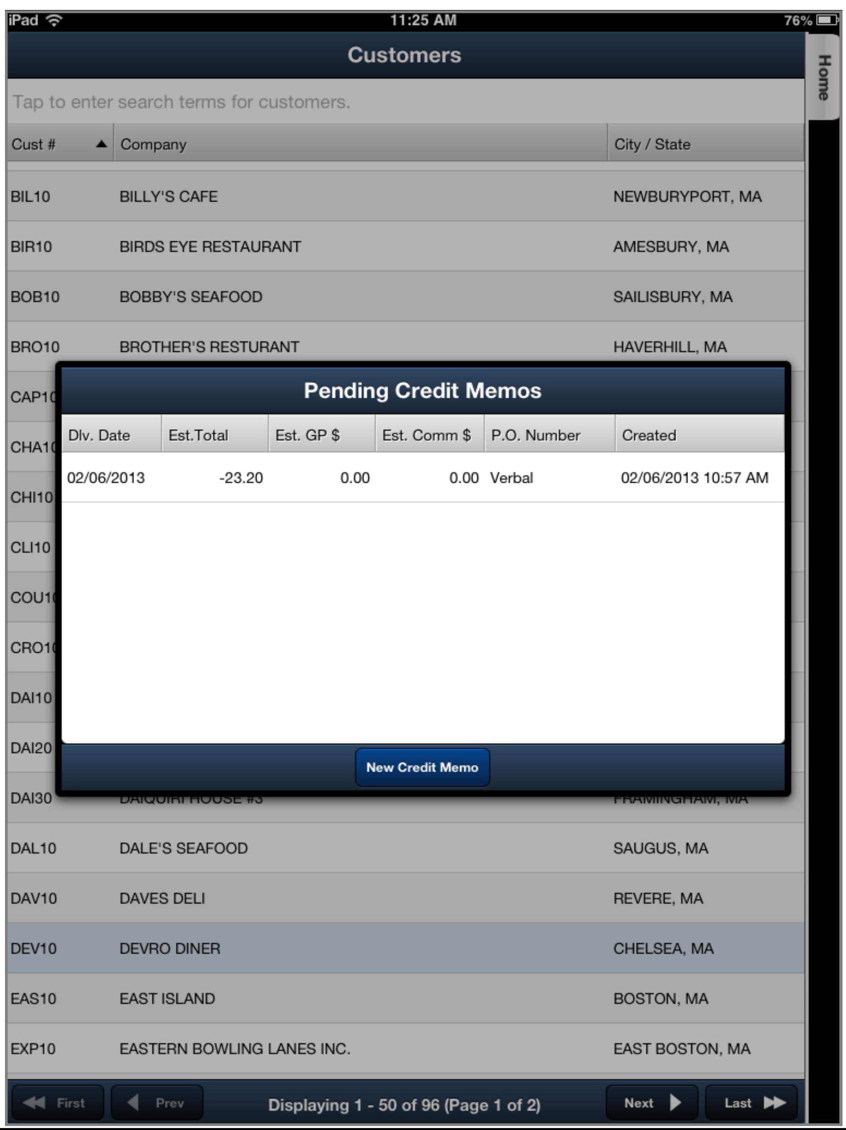
  - The **Create Credit Memo** feature will allow your salespeople to only create a Credit Memo, but very quickly.
  - This feature will save them time because they do not have to access the main **entrée** system on a computer in the office to submit a credit memo.
  - This feature uses the new **Credits Tab** screen to capture the credit item information, and create, complete and confirm the new Credit Memo.

Note: Two existing rules that apply to orders have been adjusted for Credit Memos to more closely match the rules used by the **entrée** system as follows:

1. No delivery date restrictions are applied to the selection of a Credit Memo Date. The only requirement enforced is that the date is *not* in the past.
2. Credit Memos can be created for customers on credit hold.

Create Credit Memo Overview:

1. When you first tap the **Create Credit Memo** option in the main menu you will be brought to the **Customers** screen. Tap the customer that you need to create the credit memo for.
2. If you previously created a credit memo and put it on hold, when you tap the customer the **Pending Credit Memos** dialog box will be displayed.
3. You have the option to tap a pending credit memo in the list and continue processing it or you can tap the **New Credit Memo** button below and being again.
4. Once you make your selection your will be brought to the **Credits Tab** screen. See pages 12 - 14 in this document for details about using the **Credits Tab** features.



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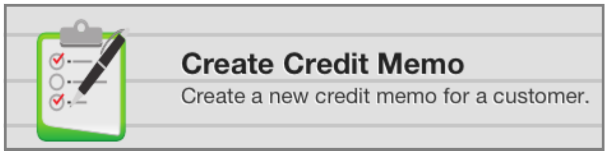
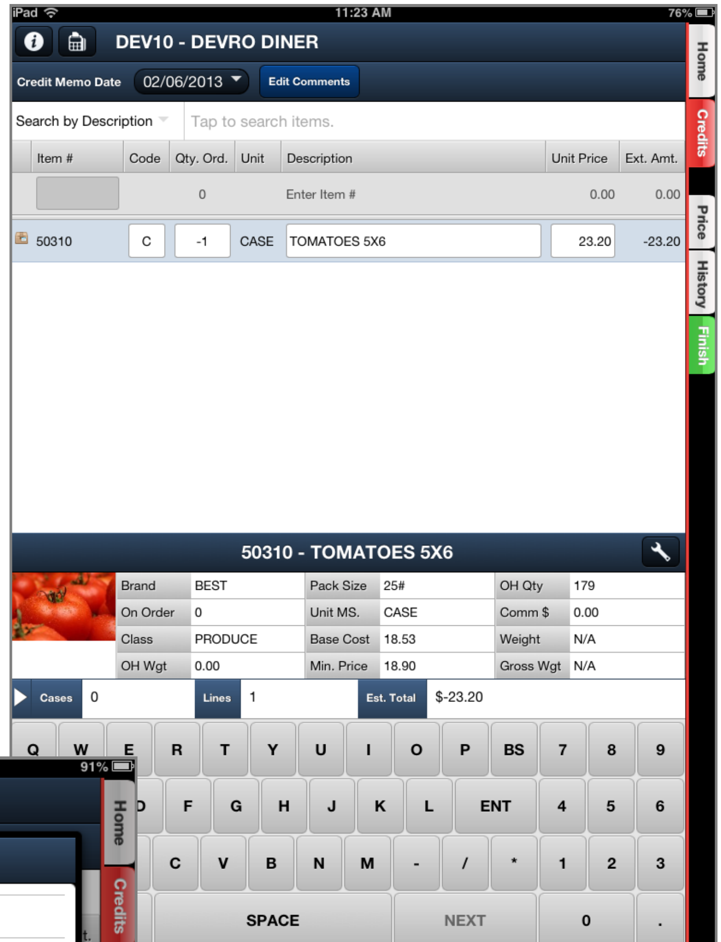
ELECTRONIC ORDER PAD version 3.3.11 Features

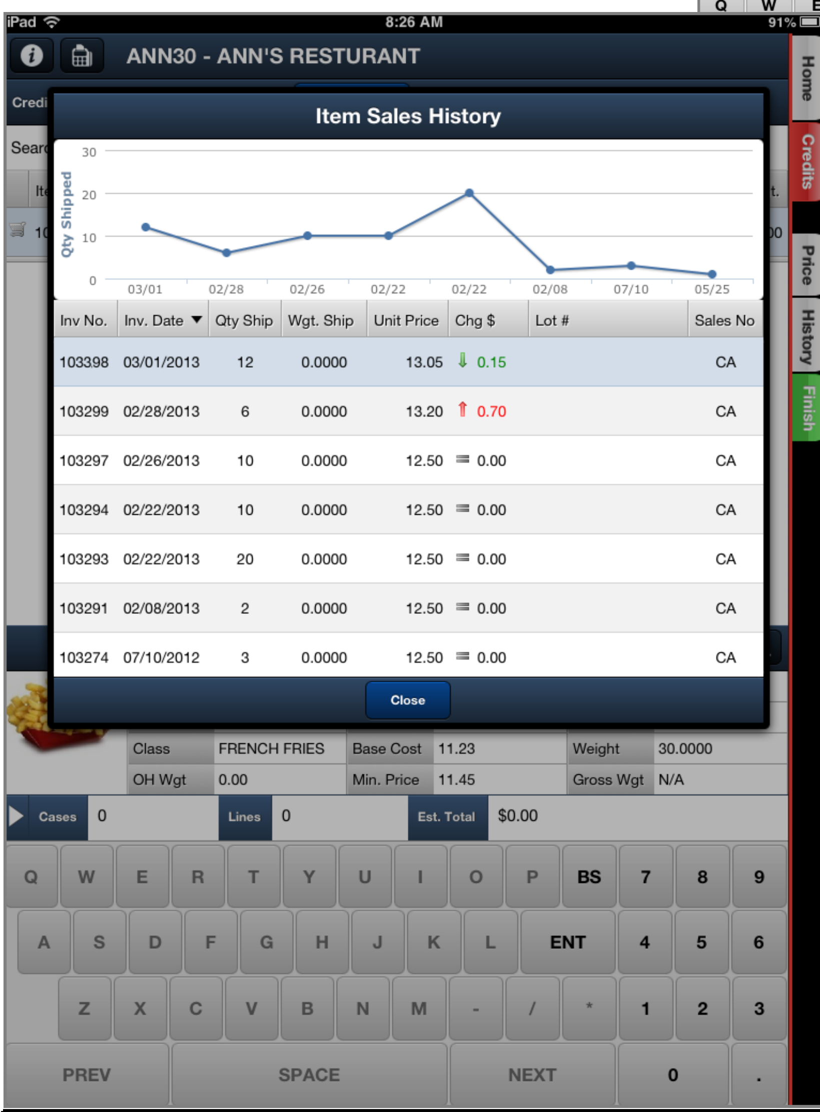




Create Credit Memo Overview continued:

5. Now find the item using the Search By tool or by entering the item number. Then select a **Code** and edit the **Qty. Ord.** and **Price**. This process is described in detail in the **Credits Tab** section on pages 12 - 14.

6. Tap the **History Tab** in the menu on the right to view **Item Sales History** information once your item has been selected.



The **Item Sales History** displays a graph of the customer's buying pattern for the item with a list of customer transactions related to that item below.

Item Sales History will also indicate any item price changes in the "Chg $" column with red / green arrows and the amount of the price change for each invoice in the list.

This feature will provide you with the information needed to determine the correct credit price for the item when it was sold.

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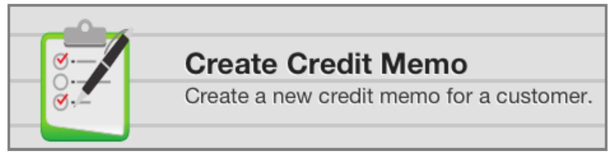
ELECTRONIC ORDER PAD version 3.3.11 Features



Create Credit Memo Overview continued:

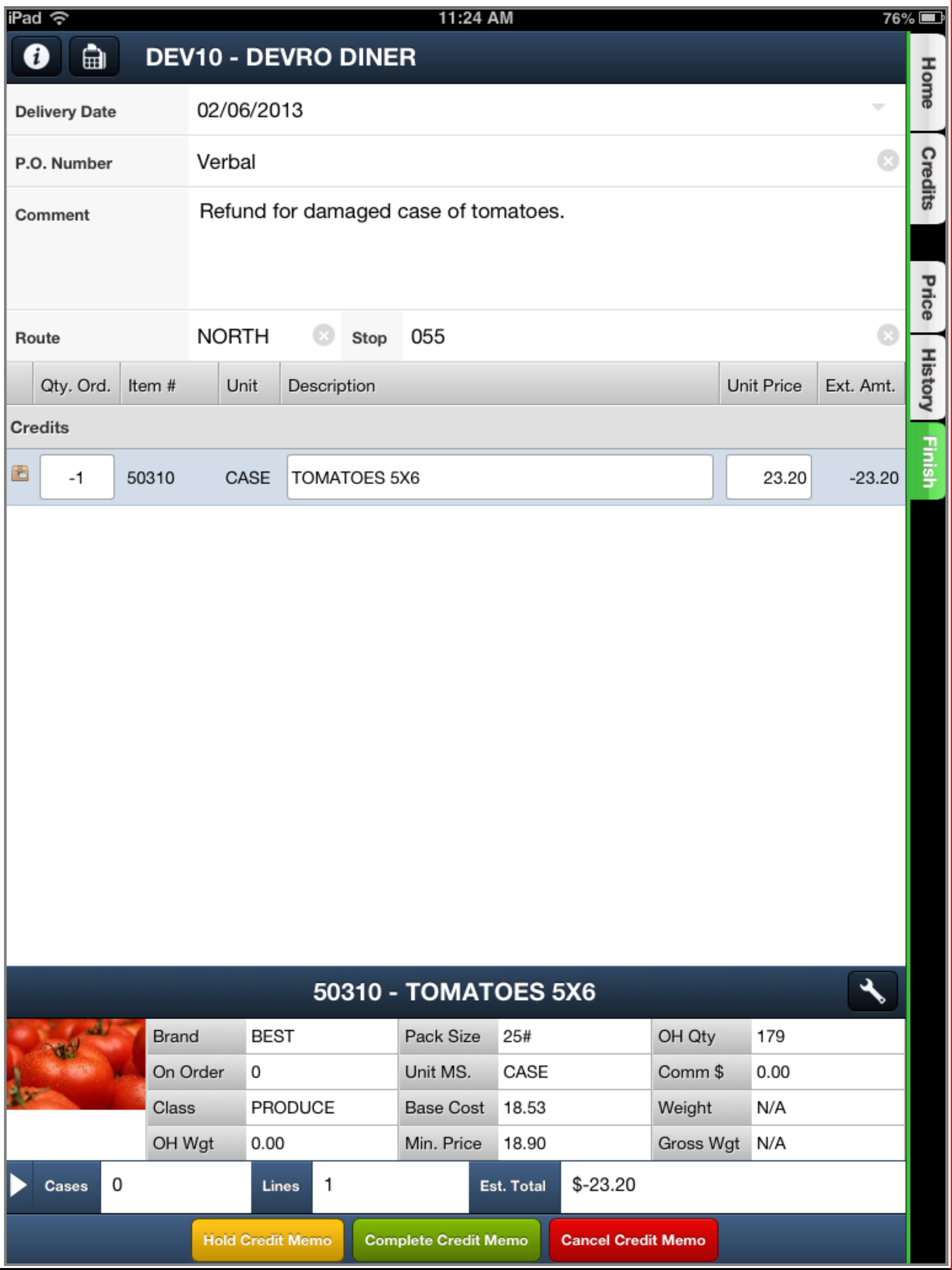
7. Tap the **Finish** tab when all the information has been entered and updated. Here you can also edit the Comment area as needed.

8. In the **Finish** tab you have option buttons to **Hold**, **Complete**, or **Cancel** the Credit Memo.

   - **Hold Credit Memo** will save the Credit Memo and it will become a Pending Credit Memo on the that will be displayed as you saw earlier when the customer is selected again.

   - **Cancel Credit Memo** will erase the Credit Memo from **EOP**.

   - **Complete Credit Memo** will send the Credit Memo to your **entrée** server for processing. The memo will now be imported into **entrée** for further processing the next time the Scheduler application runs the import.



9. Once the Credit Memo is imported you can access it in the main **entrée** system using either menu path below:

- **Invoicing** > **Invoices**

  > **Change Invoice / Credit Memo**

or

- **Invoicing** > **Invoices**

  > **Cancel Invoice / Credit Memo**

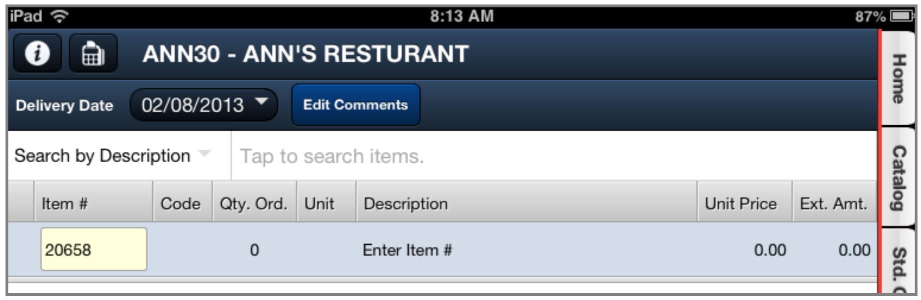
…. Now continue to the **Credits Tab** section on pages 12 - 14 to learn more.

ELECTRONIC ORDER PAD version 3.3.11 Features

- **Credits Tab Overview for Allow Salesperson to Enter Credits on Orders -** Enabling this option (see page 7 for system option) will add the **Credits Tab** to the menu on the right when for use in Create Order or on Open Orders in the **EOP** app.
  - The **Credits Tab** allows salespeople to easily enter credits for spoiled or damaged items that will be included on the current Invoice when the order is imported into **entrée**.
  - It works similar to Quick Entry and requires the selection of an item return code.
  - The feature will restrict the item search to items that have been previously purchased by that customer.
  - The **Credits Tab** screen is also used by the **Create Credit Memos** main menu feature discussed on pages 9 - 11.

Credits Tab Overview:

1. When you are in an open order and have to issue a credit to that customer, tap the **Credits Tab** on the right to add the credit item to the invoice.



2. There are two ways to find the your credit item in the **Credits Tab**:

   A. Tap in the yellow **Item #** field in the column.

   Enter the item number using the keyboard below and tap the **ENT** key.

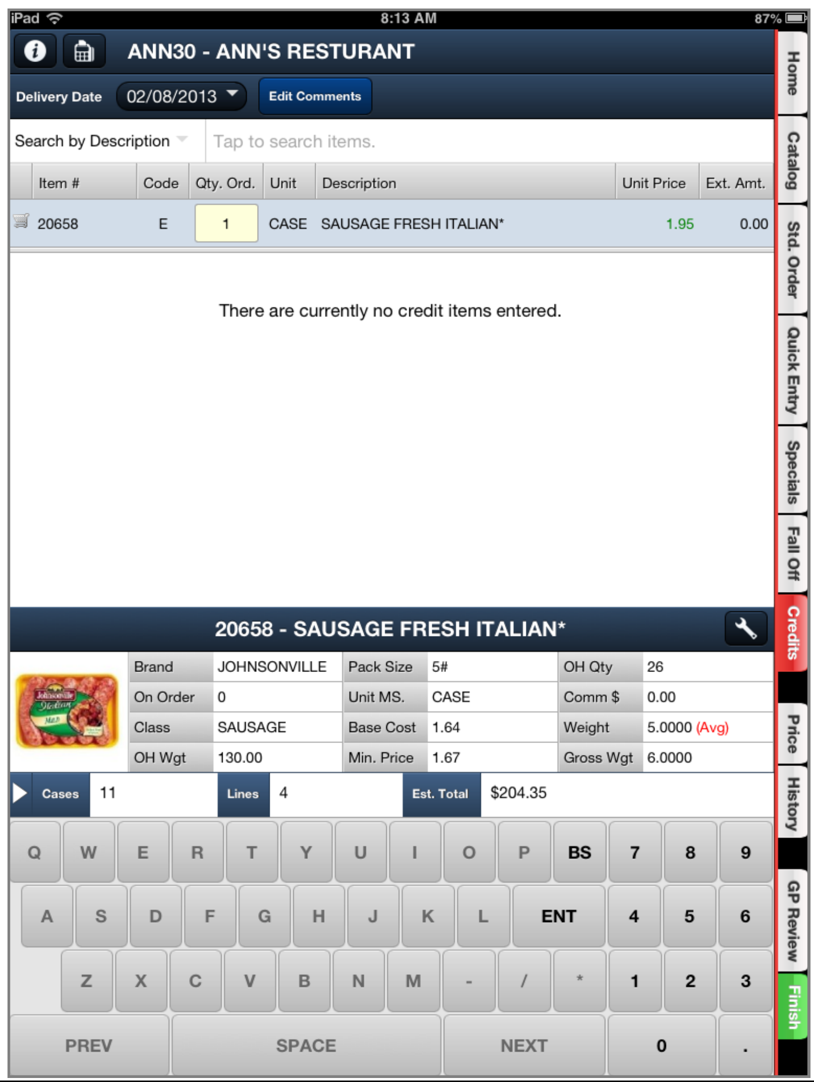
   B. Use the drop down arrow to select to search by Class, Brand Item UPC, Item # and Description (default).

   Then enter your search text in the **Tap to search items** area and tap the **Search** key.

3. When the item is found the item Information Panel below will be populated along with the item's Description, Unit, Unit Price and Ext. Amt. fields.

4. Tap in the yellow **Qty. Ord.** area and adjust the quantity number.

   Tap the **ENT** key and the extended amount will update.



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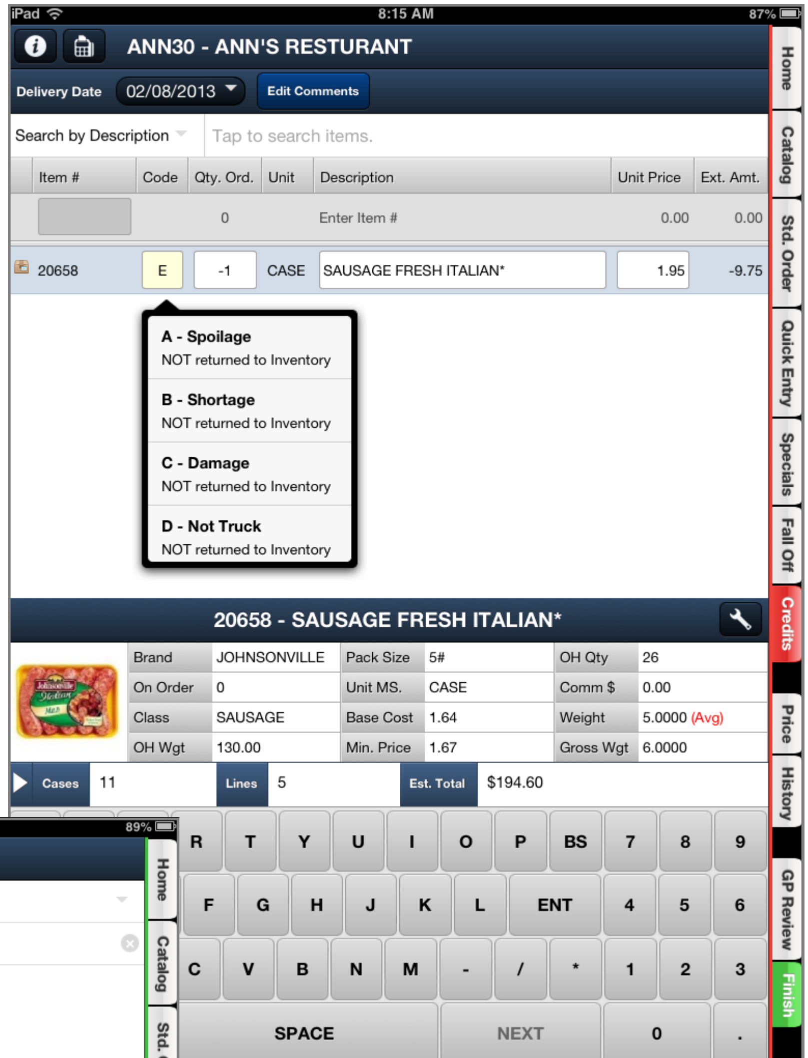
ELECTRONIC ORDER PAD version 3.3.11 Features

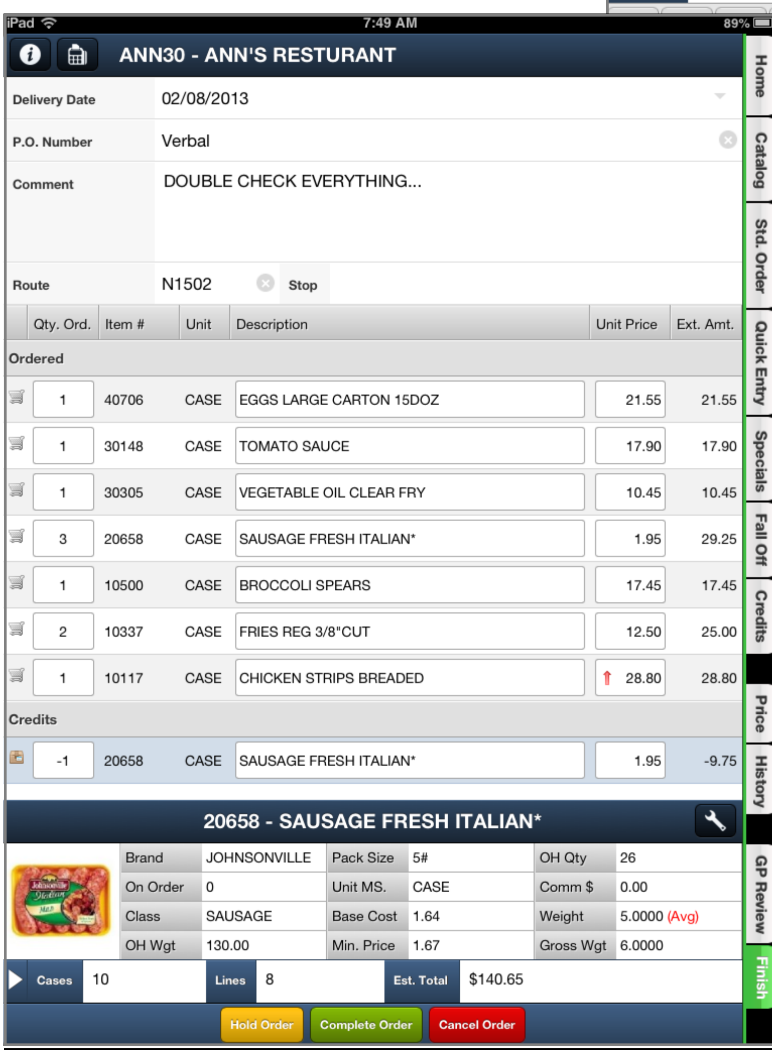
Credits Tab Overview continued:

5. Now tap the **ENT** key again and **EOP** will convert the entered credit item information into the transaction that will be sent to the **entrée** system as shown in the image here.

6. Tap the **Code** area and select the correct return code from the drop down menu.

7. If you have completed entering the credits for this customer tap the green **Finish** tab on the right.





8. In the **Finish** screen on the left the Invoice now has both an Ordered and a Credits section.

   You can see the credit transaction is displayed at the bottom of the Invoice area.

9. Import or Edit Comments by tapping in the Comment area. The **Import Order Comments** option is discussed on page 15 of this document

10. When the Invoice is ready to be sent to **entrée** tap the **Complete Order** button.

….Continued on the next page.

Credits Tab Overview continued:

- **Order Confirmations -** If you are running the **EOP** app on the Google Nexus 7 tablet with the optional Bluetooth printer you will see the "CREDITS" title on the order confirmation followed by their item credits printed for your customers (right).

- **Orders / Invoices -** When an order has been completed an email of the pending order is sent out and the order will be imported into **entrée** the next time the Scheduler application runs the import.

  In the example below you can see the credits processed while creating the customer order using the **Credits Tab.** This document will become the invoice with credits once it is imported into the main **entrée** system.

- Notice at the bottom there was a comment imported from the main **entrée** system and added to the order using the new **Import Order Comments** option discussed on page 15 of this document.

Order Confirmation

New England Food Distributor
168 Boston Post Road
Madison, CT 06437
ph:(203) 245-3999
fax:(203) 245-3998
web:http://net3demo.necs.com

Bill to:	Ship to:
VIAGGIO RESTAURANT	VIAGGIO RESTAURANT
1330 W MADISON	1330 W MADISON
CHICAGO, IL 60607	CHICAGO, IL 60607

Customer No.: AMOBLO
Order No: 100220 — Customer P.O. No.:
Order Date: 01/07/2013 — Delivery Date: 01/11/2013

Item No	Qty.Ord	UOM	Description Brand / Pack Size	Unit Price Est Ext Amount
10300	1.00	CASE	MILK WHOLE 5GAL DISPENSER Tyson / 1/5GAL	1.00 1.00
10301	2.00	CASE	MILK 2% 5GAL DISPENSER 1/5GAL	1.00 2.00
10310	1.00	GAL.	MILK CHOC. 1/GAL KEMPS / 4/1 GAL	1.00 1.00
18216	3.00	PC.	BLUE CHEESE CRUMBLES 5# CUCINA ANDOLINA / 5#	1.00 15.00
18232	1.00	PC.	CHEDDAR MILD 5# LOAF RW SHULLSBURG / 2/5#	2.99 14.95
18238	2.00	CASE	CHIHUAHUA 8/6# BLOCK SUPREMO SUPREMO / 8/6#	3.79 360.05
18260	1.00	PC.	FETA CHEESE 8# TUB CUCINA ANDOLINA CUCINA ANDOLINA / 8#	2.59 20.72
18268	3.00	PC.	GOAT CHEESE 4# TUB CUCINA ANDOLINA CUCINA ANDOLINA / 2/4# TUBS	22.95 68.85
			** CREDITS **	
10311	-7.00	GAL.	MILK WHOLE MILK 1/GAL 4/1 GAL	1.00 -7.00
50159	-2.00	CASE	JUMBO SHELLS 12/12OZ BARILLA BARILLA / 12/12OZ	21.99 -43.98

Estimated Total: $432.59

Pricing is estimated and subject to change.

Comments:
No comments.

Online Order
Printed: 02/06/2013 08:07 AM
Status: Pending transfer to distributor.

Bill To:	Ship To:
ANN SAND ENTERPRISES	ANN'S RESTURANT
2419 WEST ST	51 SOUTH ADEMA LN
SALEM, MA 01912	GLOUCESTER, MA 01956

Customer No.	Order Number	Customer Purchase Order	Order Date	Req. Delivery Date	Invoice No.
ANN30	100028	Verbal	07/06/2012	02/08/2013	PENDING

Item Number	Qty Ord	Unit Meas	Pack Size	Description	Brand	Unit Price	Estimated Ext. Amount
40706	1.00	CASE	1/15DOZ.	EGGS LARGE CARTON 15DOZ	LAND O LAKES	21.55	21.55
30148	1.00	CASE	6/10	TOMATO SAUCE	PARADE	17.90	17.90
30305	1.00	CASE	35#	VEGETABLE OIL CLEAR FRY	PARADE	10.45	10.45
20658	3.00	CASE	5#	SAUSAGE FRESH ITALIAN*	JOHNSONVILLE	1.95	29.25
10500	1.00	CASE	12/2#	BROCCOLI SPEARS	GREEN GIANT	17.45	17.45
10337	2.00	CASE	6/5#	FRIES REG 3/8"CUT	NORWESTERN	12.50	25.00
10117	1.00	CASE	1/10#	CHICKEN STRIPS BREADED	PARADE	28.80	28.80

** CREDITS **

20658	-1.00	CASE	5#	SAUSAGE FRESH ITALIAN*	JOHNSONVILLE	1.95	-9.75

Pricing is estimated and subject to change.

Estimated Total
140.65

Comments for distributor:

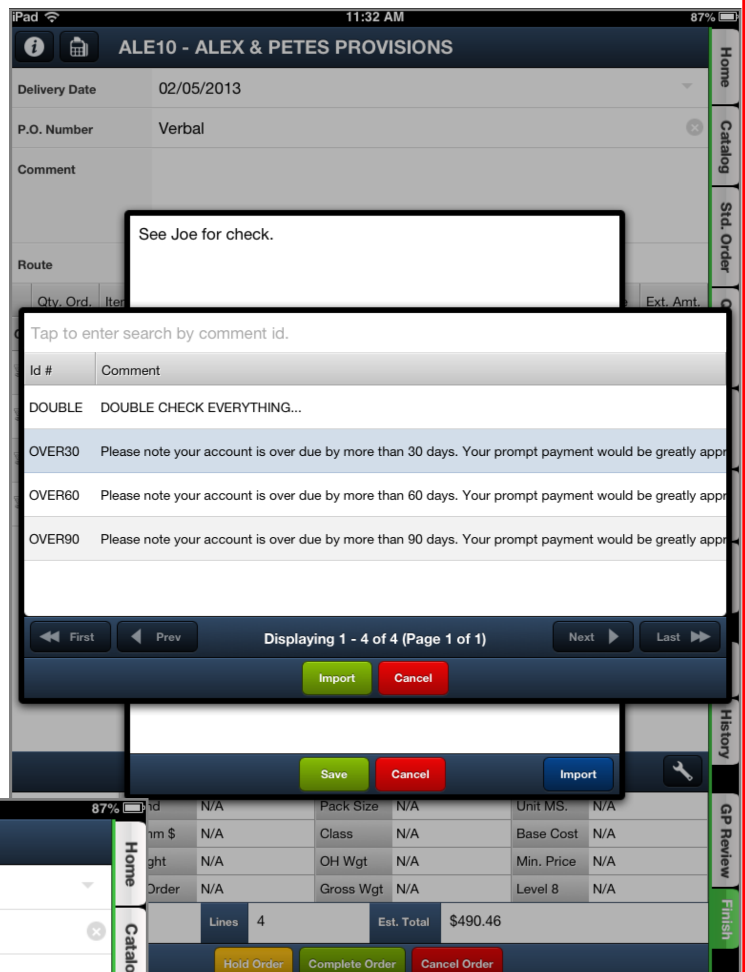
DOUBLE CHECK EVERYTHING...

ELECTRONIC ORDER PAD version 3.3.11 Features

- **Display "True" Inventory On Hand Information Example -** When this option is set to "Yes" it enables the **OH Qty** field in the Item Information Panel of the Electronic Order Pad app (see page 7 for system option details) to display both the current On Hand quantity as well as the True On Hand quantity which is calculated as On Hand + Allocations.

Note: Remember to use the wrench icon to access the Information Panel Setup feature to add the **OH Qty** field to the Information Panel display.

- **Import Order Comments from Comment File Maintenance in entrée -** Access this new comment feature when you tap the Edit Comment button or double tap in the Comments area of the order. The edit comments dialog in Order Entry has a new **Import** button which opens the comment search utility. This utility will allow you to search for and selecting from the pre-defined comments in the main **entrée** system .



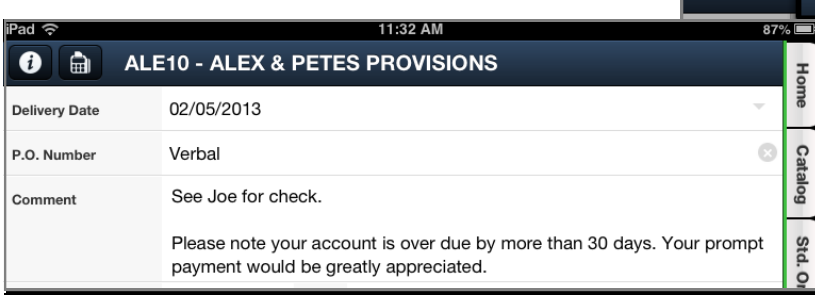
The comment editing dialog has been updated to display any customer defined comment that will be automatically printed on the invoice.

In the example here the order Comment area was double tapped and a comment was added to the order using the keypad.

Then the **Import** button was tapped to open the search utility and the **entrée** comments were listed.

The desired comment was tapped and then the **Import** button was tapped again which moves the comment to the Edit Comment dialog box. Tap **Save** in the Edit Comment dialog box.

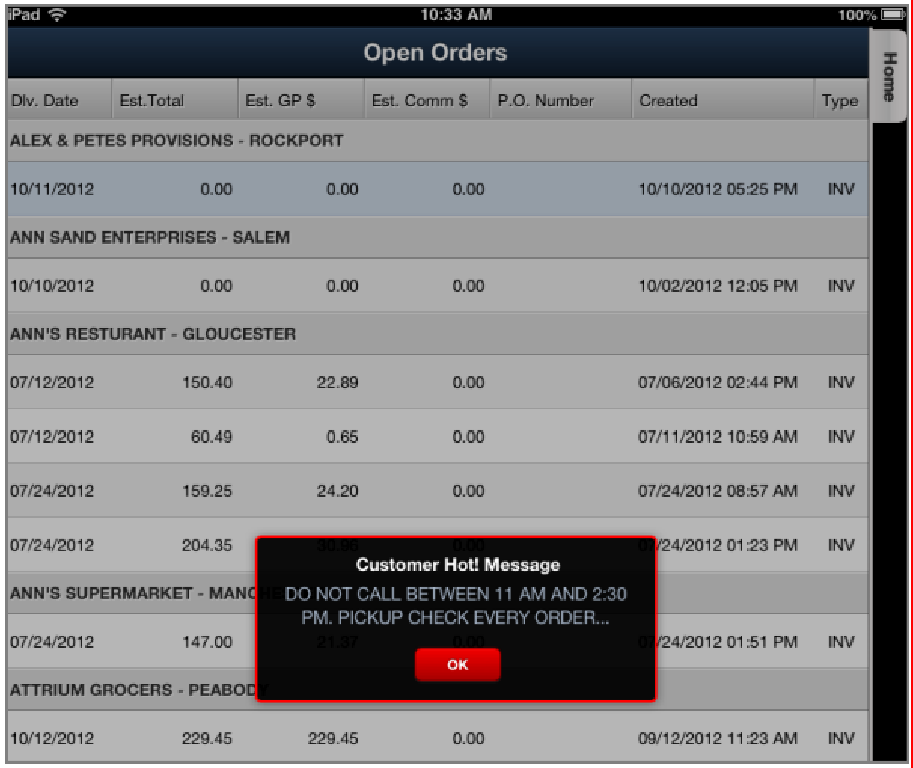
Now the comment editing and importing results can be seen in the Comment area shown below.



ELECTRONIC ORDER PAD version 3.3.11 Features

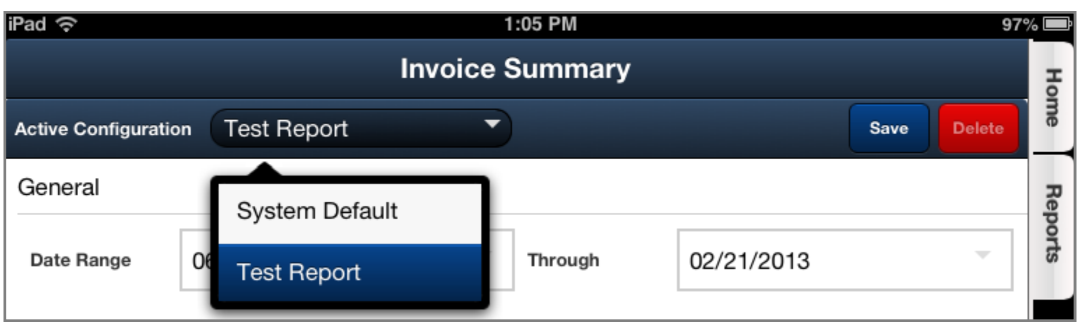
- **Customer Hot Messages -** With this option enabled by default in **entrée.NET** you will see the Customer Hot Messages from the main **entrée** system displayed for your salespeople when a customer is selected.

  In the **Electronic Order Pad** app the Hot Message for a customer will be displayed whenever you select a customer in the Create Order, Open Orders, and Order Status menu options and in the Customers screen.



New EOP Report Features

- **Create & Save Report Configurations -** Now when you have a report format that you like save, restore, and set as the default report configuration for that report style. Similar to the way you can save report configurations in the main **entrée** system you now have this time saving option available in **EOP**.



- **Brand Name Sort Option -** You now have the ability to sort by Brand Name in the Order Guide / Product Listing and Prospect Guide reports.

- **Bill To / Ship To Fields Added -** The "Bill Company" and "Ship Company" fields have been added as a field option in the Open Balances report for displaying the “Bill To” and “Ship To” customer company names. This is especially handy when you have a customer with a main “Bill To” with many “Ship To” locations associated with their business.

NECS began in 1987 with its sole mission to produce top quality software for foodservice distributors. At that time, company president, Chris Anatra had determined that the software market was severely lacking in specialized software to address the needs of wholesale food distributors, especially those dealing with meat, seafood, produce, cheese as well as full line distributors.

The only products available at that time were needlessly complex, difficult to use, required expensive computer hardware costing into the six figures, and still did not meet all the needs of the foodservice distributor.

During this time period, the computer industry was beginning its move from large mainframe and minicomputer systems, to the more economical personal computer such, as the IBM PC. Chris Anatra, president of NECS, and the original developer of the NECS software, saw the opportunity to design a system based on the Microsoft and networking technologies available at that time. By adapting to this new technology early, it turned out to be a brilliant move that set NECS to become the leader in food distribution software. NECS was able to provide a comprehensive, easy-to-use software package, at an economical price.

Adapting to new technology early, and constantly providing new features for our user base, continues to be our company mission.

Over the years, the system has evolved into **entrée®**, a comprehensive Windows* application with more than three million lines of programming source code.

To date, almost 1,500 wholesale food distributors have decided that the NECS **entrée** system is the best product to meet their demanding needs. Our large network of satisfied customers makes this decision even easier.

Foodservice distributors which run their operations on NECS computer software are more profitable and operate more efficiently on reduced staffs. This leaves NECS with an enthusiastic user base, who readily recommends NECS software to other wholesale food distributors.

NECS customers range in size from smaller distributors with sales revenues of a few million per year, up to distributors with sales approaching $200 million per year. The average size NECS customer has sales of $25 million per year, and requires about 20 workstations.

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