



Product Features

entree.QB: QuickBooks Integration



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1 entrée.QB Introduction

Link entrée to QuickBooks and Complete Your Accounting Connection

[entrée.QB](#) is an add-on module that allows distributors to port **GL** (General Ledger) and **AP** (Accounts Payable) related data from the **entrée** application into QuickBooks. The unique design of **entrée.QB** as a stand-alone application allows all of the users in the **entrée** system to work as normal, without any of the security, network or licensing issues that can occur with a direct link into the QuickBooks application.

Tasks Performed with entrée.QB

- Post pending AR Journal Entries from **entrée** into QuickBooks selectively or as a single batch.
- Post pending Purchase Order Payables from **entrée** into QuickBooks selectively or as a single batch.
- Allow for synchronization of the **entrée** and QuickBooks vendor files.
- Allow for synchronization of the **entrée** and QuickBooks GL account files.

Operating entrée.QB

- Operators of the **entrée.QB** application will typically be the same person or people that would be responsible for operating QuickBooks on a day to day basis.
- **entrée.QB** must be installed on a workstation that has both the **entrée** application and QuickBooks Client installed.
- In order for **entrée.QB** to communicate with QuickBooks, QuickBooks must be running and the QuickBooks company file to post to must be open.

If you would like more information related to pricing or a specific quote for your company's needs, please contact the **NECS Sales** by email sales@necs.com or call 800.766.6327 (NECS). Please visit our website at necs.com to learn about our other add-on modules, products and services.

2 entrée.QB Product Features

The NECS **entrée.QB** software allows you to easily link your **entrée** system with QuickBooks*. This module is especially valuable if your company's accounting staff is trained and proficient in QuickBooks*, and you want to continue to use it for General Ledger and Accounts Payable purposes. No longer will there be any kind of double entry needed, as **entrée.QB** automates the communications between both systems.

The unique design of **entrée.QB** as a stand-alone application allows all of the users in the **entrée** system to work as normal, without any of the security, network or licensing issues that can occur with a direct link into the QuickBooks application.

General Ledger Features

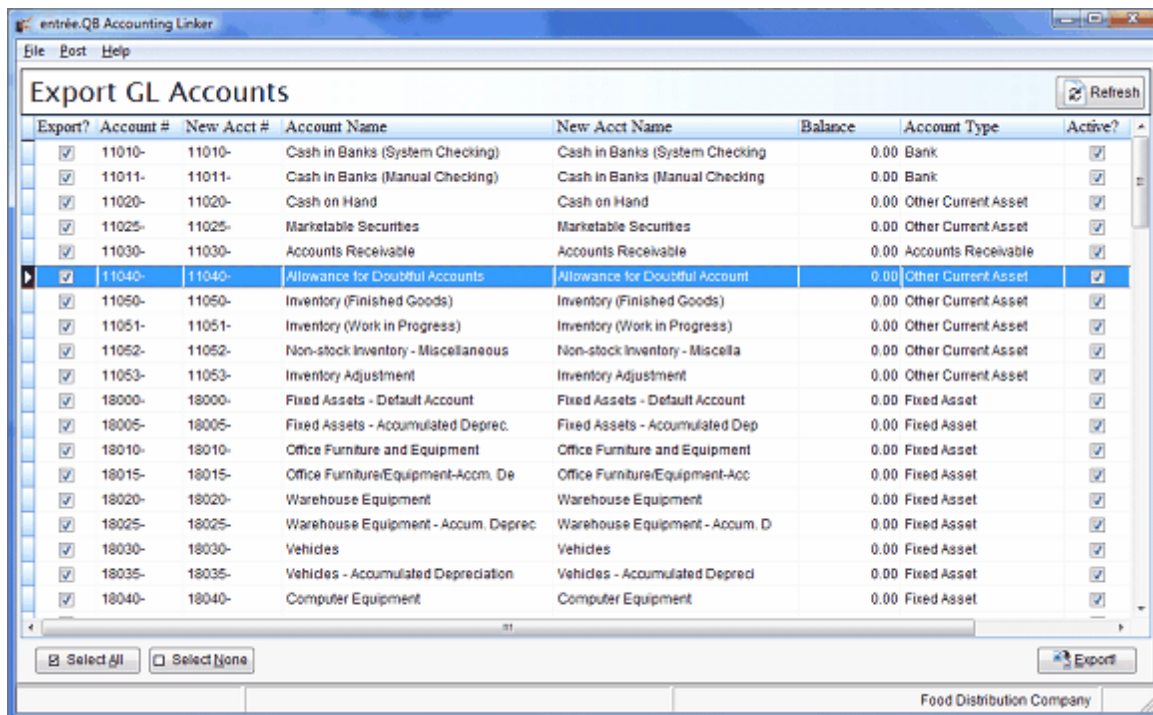
- Can optionally import your QuickBooks* Chart of Accounts into **entrée V3** or **entrée V4 SQL**.
- Can optionally export your **entrée** Chart of Accounts into QuickBooks*.
- Using customer grouping, can release **entrée** accounting data into different QuickBooks* companies.
- Released data into QuickBooks* can be in a "Summary" format (one entry per general ledger account).
- Released data into QuickBooks* can be in a "Detail" format (each sales and cash receipt transaction posted as a separate journal entry).

Accounts Payable Features

- Link **entrée** vendors to QuickBooks* vendors.
- Can optionally import your QuickBooks* vendors into **entrée**.
- Can optionally export your **entrée** vendors into QuickBooks*.
- Create a "QuickBooks* Bill" from an **entrée** received purchase order.

Import / Export & Synchronize GL Accounts


The **entrée.QB** software module will synchronize GL (General Ledger) Accounts between **entrée** and QuickBooks to ensure the accuracy of your Chart of Accounts. Typically GL accounts are pulled into **entrée** from QuickBooks using the Import GL Accounts utility. However as part of the initial setup of **entrée.QB**, operators are allowed to export an existing **entrée GL** account file into QuickBooks.



Override Accounts

Chart of Account codes which override the normal codes can be assigned to your inventory items and your vendors in the **entrée** system. To ensure that both **entrée** and QuickBooks function together properly, you will need to verify these codes when you first start using **entrée.QB**.

- Inventory items can be assigned override Sales and Cost of Goods Sold GL accounts defined on the **Cost/Price** tab of Inventory File Maintenance in **entrée**.

-  Click the Search button to open the GL Account Search dialog to find the correct account.

Vendors

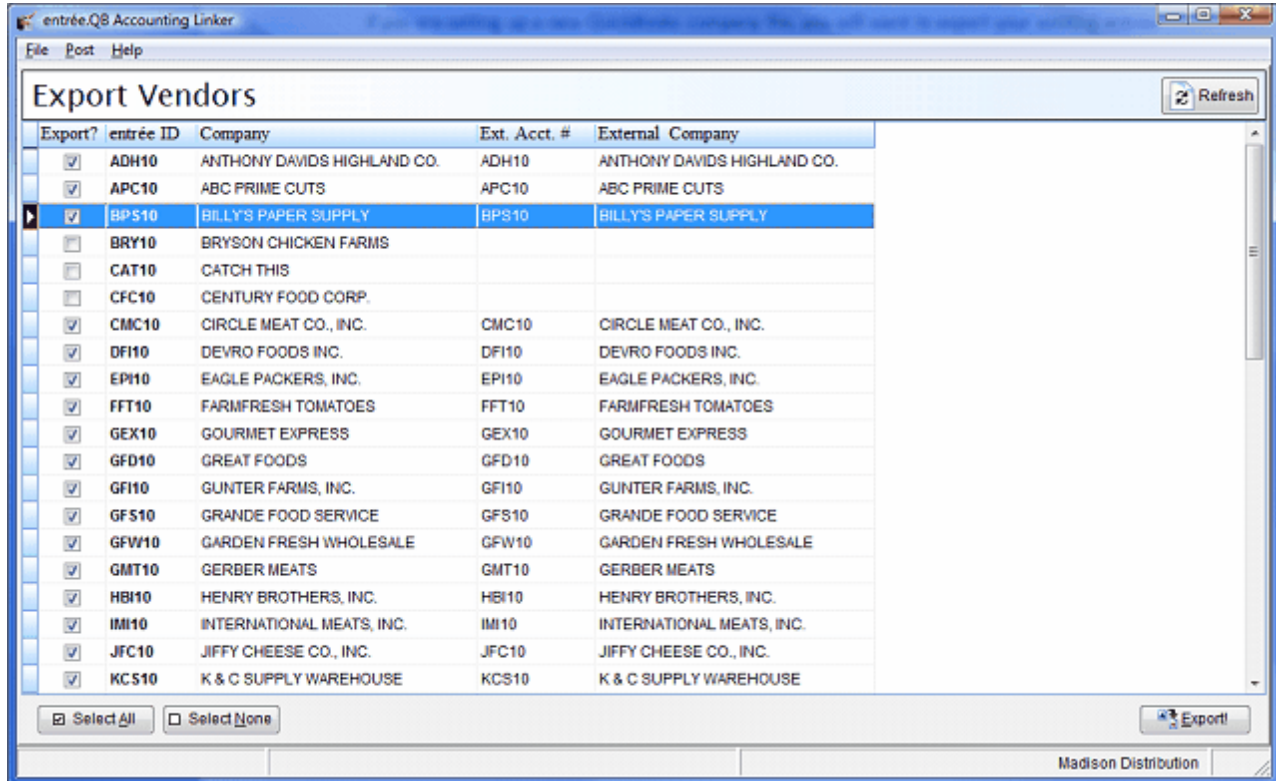
Vendors can be assigned override defaults using Def Expense Account and/or Def Control Account fields in the Vendor tab **GL/Account** tab in Vendor File Maintenance in **entrée**.

These expense and control accounts will be used by default when creating a payable to export into QuickBooks after closing a purchase order in **entrée**.

Import / Export & Synchronize Vendors

Your **entrée** vendors must be linked or exported into QuickBooks before any purchase order payables can be posted into QuickBooks. Typically vendor accounts in **entrée** are linked into the corresponding vendor accounts in QuickBooks using the Link Vendors utility.

As part of the initial setup of **entrée.QB**, operators are allowed to export any vendors in **entrée** into QuickBooks or import QuickBooks vendors into **entrée**.



Post Payables to QuickBooks

entrée offers the ability to create a payable or vendor bill at the time a purchase order is received in the entrée system. After receiving product from a purchase order and you have received the vendors invoice, you will be prompted to close the purchase order and create a payable in QuickBooks.

The **Balance To Distribute** field will contain the remaining amount of the payable that needs to be distributed. This value cannot be edited directly, but is derived using the value in the Amount field less the total of the distributions that have been applied in the distribution grid.

This field will be highlight in **green** when the balance reaches 0.00, otherwise it will be highlighted in red. By default the total of the purchase order (or the Amount field if manually changed) is posted as a distribution to the vendors default expense account.

Vendor Information

Vendor #: 011

COAST TO COAST

Phone: 347/240-6273
Fax: / -

Account Information

Terms:

Due Days: 0

Def. Ctrl Acct:

Def. Exp. Acct:

Payable

Invoice #: 123 Invoice Date: 07/22/14 Amount: 3.86

PO Number: 8 Due Date: 07/22/14 Ctrl Acct: 20000

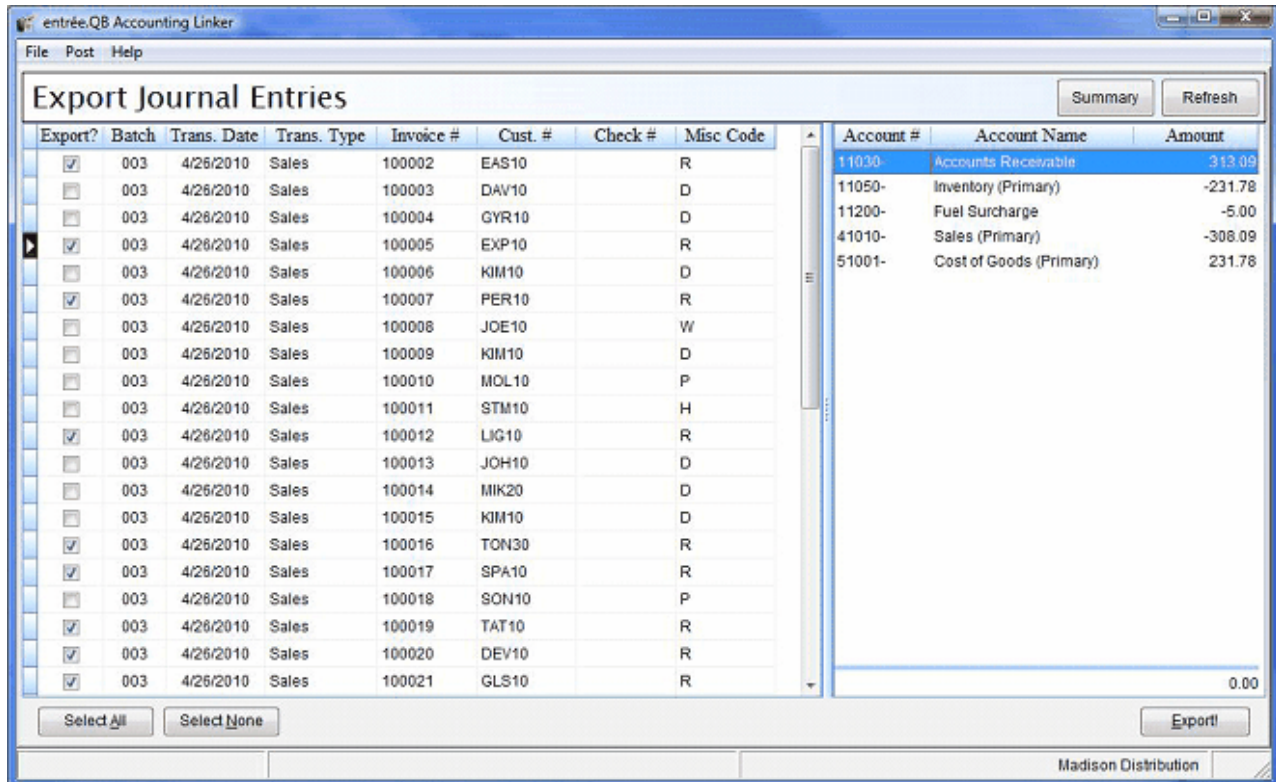
Reference: Balance To Distribute: 0.00

Distributions:

Account	Account Description	Amount	Reference
600	Sales Account 1	3.86	

Export Journal Entries

As you use the main **entrée** application and wish to export your account postings to QuickBooks, you will use the “Release to GL” feature. This will save all account postings to a holding file. **entrée.QB** then uses the data contained in the holding file to push the journal entries into QuickBooks. To use this feature, you must have first synchronized the **entrée** and QuickBooks GL account files using the Import and/or Export GL Accounts utility.



entrée.QB allows for journal entries to be posted into QuickBooks in one of two methods:

- **Summary mode** will post an entire **entrée** release batch as a single journal entry.
- **Detail mode** will post a journal entry for each Sales transaction (invoice/credit memo) and cash receipt within the **entrée** release batch.

The detailed posting provides much greater traceability in the QuickBooks general ledger. Sometimes food distributors using QuickBooks will have more than one company defined. **entrée.QB** allows you to export journal entries to different companies you may have defined in QuickBooks.

In order to accomplish this, you can classify customers into different QuickBooks companies by using the “Customer Misc. Code” in Customer File Maintenance in the main **entrée** system.

When exporting journal entries, specify the QuickBooks company and also the Customer **Misc. Code**, and only the journal entries that are associated with that customer code will be posted.

3 Contact NECS



- Please visit our website at neecs.com to learn about our other add-on modules, products and services.
- If you would like more information about **entrée.PEN**, the Anoto Digital Pen interface, please contact NECS Sales by emailing Anoto@neecs.com.
- Contact our **NECS Sales Department** at sales@neecs.com for more information.
- Contact the **Tech Support Department** at tech@neecs.com for assistance.
- For information about current NECS software training classes use this link: neecs.com/training.php

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